

**CHECK LIST FOR PREPARING, MARKING AND LABELLING A
PACKAGE TO TRANSPORT RADIOACTIVE MATERIAL**

Type of the package : Type A/ Type B(U)/ Type B(M)/other (please specify)

If Type B(U) or Type B(M), give the Competent Authority Identification No -----

Preparation of the Package:		
1.	Whether it was confirmed with radiation survey meter that the radiation source is in its proper storage place in the shielded container/ source housing / radiography camera	Yes/No
2.	Whether the source is locked / arrested in its shielded position	Yes / No
3.	Whether all the nuts and bolts meant for fastening the shielding are properly in place, secured and tightened	Yes / No
4.	Whether the shielded container is properly immobilised in the outer container / box (package) with the help of wooden spacers etc.	Yes / No
5.	Whether the outer box (package) is properly closed with the help of fasteners/bolts, steel straps etc. and the nuts / bolts are properly tightened	Yes / No
6.	Whether the package is properly locked and sealed with crossed steel strips	Yes / No
Markings of the package		
1.	Whether the Gross weight of the package is marked on it, if the weight exceeds 30 kg.	Yes / No
2.	Whether the package is marked on the out side with name, address and telephone number of consignor (sender) and consignee (Receiver)	Yes / No
3.	Whether the shielded container inside the package is marked with name, address and telephone number of consignor (sender) and consignee (Receiver)	Yes / No
4.	Whether the proper shipping name of the radioactive material is marked on the package	Yes / No
5.	Whether the proper United Nation Number is marked on the package	Yes / No
6.	Whether the Type of package is marked on it	Yes / No
7.	Whether all the markings made on the package are legible and durable	Yes / No

Labeling:		
1.	Whether label of proper category is selected based on the radiation levels on the surface of the package and Transport index	Yes / No
2.	Whether the package is labeled with two numbers of selected category labels affixed on two opposite sides of the package	Yes / No
3.	Whether these labels are properly filled-in with respect to a) Name of Radio nuclide: b) Activity in Becquerel c) Transport Index	Yes / No Yes / No Yes / No
Transport documents:		
1.	Whether the Consignor's declaration along with particulars of the consignment are provided in proper format.	Yes / No
2.	Whether a copy of "Instructions to the carrier" is provided to the carrier and the carrier is properly informed regarding the radioactive nature of the consignment and the hazards associated with it.	Yes / No
3.	Whether the TREMCARD is provided to the driver of the vehicle and whether it forms a part of the Transport Document	Yes / No
4.	Whether the copy of "Emergency instructions in writing" is provided to the driver of the vehicle	Yes / No
Prior to actual transport of the package:		
1.	Whether the carrier is informed that the package should not be carried in the passenger compartment of a train, an aircraft or passenger cabin of a ship or in a passenger bus or a shared taxi or any shared rented vehicle	Yes / No
2.	Whether the carrier is informed about the care to be taken during handling and carriage of the package in trans-shipments etc.	Yes / No
3.	Whether the carrier is informed about the proper stowage of the package in the vehicle during the transport	Yes / No
4.	Whether the carrier is informed that the package should be immobilised during the transport	Yes / No
5.	Whether the consent of the consignee is obtained before dispatching the package	Yes / No

Date:

Consignor's Signature:
Name and address
Seal