

GUIDELINES FOR eLORA INDUSTRIAL RADIOGRAPHY MODULE

Quick reference to the users of Industrial Radiography Module (Page no 03-08 of this document, please click on the topic to follow the link)

1. *Industrial Gamma Radiography Exposure Device for Open Field Radiography*
2. *Industrial X-ray Machine or Accelerator for Open Field Radiography*
3. *Industrial Gamma Radiography Exposure Device for Enclosed Radiography*
4. *Industrial X-ray machines or Accelerator for Enclosed Radiography*

[Detailed guidelines \(from page no. 10 onwards, please click to open the table of contents\).](#)

30-11-2016

1. Regulatory Processes in eLORA for Open Field Industrial Radiography using Industrial Gamma Radiography Exposure Device (IGRED)

Steps	Purpose	Regulatory Form	Reference
First Time Licence			
Step 1	Registration of Institute into eLORA System	Register Institute	Click here
Step 2	Source storage facility Approval	Approval of Source Storage Facility	Click here
Step 3	Addition of registered radiation professional(Radiographer or Site in Charge) in to institute profile	Add Employee(after Radiation Professional Registration)	Click here
Step 4	Approval of Radiographer or Site in Charge	Nominate Employee	Click here
Step 5	Addition of Survey meters, Pocket Dosimeters and Emergency Handling tools	Add Instrument	Click here
Step 6	Approval of RSO	Nominate RSO	Click here
Step 7	Obtaining procurement permission of equipment	Application for Procurement of Radiography Devices	Click here
Step 8	Intimation of receipt of equipment	Equipment Receipt Intimation	Click here
Step 9	Obtaining procurement permission of Source (If the device is procured without source)	Application for Source Procurement	Click here
Step 10	Intimation of receipt of source	Source Receipt Intimation	Click here
Step 11	Obtaining Licence to Radiography Facility	Licence for Industrial Radiography Facility	Click here
Step 12	Obtaining licence for operation of equipment	Permission to Operate Radiography Devices	Click here
Re-Procurement of Source in Device			
Step 1	Obtaining replacement approval of source	Application for Source Procurement	Click here
Step 2	Intimation of receipt of source	Source Receipt Intimation	Click here
Movement of Radiography Device			
Step 1	Obtaining Movement Permission	Application for Movement of IGRED/X-Ray Device / Portable Accelerator	Click here
Step 2	Intimation of Receipt of the device at proposed site (except for " Call Basis" type of movement)	Movement Receipt Intimation	Click here
Step 3	Obtaining extension of movement permission issued for a particular site	Application for Extension of Approval of Source Movement	Click here
Resale of Device			
Step 1	Obtaining transport permission of disused radioactive source	Transport of Registered Source	Click here

Step 2	Intimating disposal of radioactive source	Intimation of Export/Transport/Disposal	Click here
Step 3	Release of the device by seller institute (After disposal of the source in case IGRED)	Consent for Release	Click here
Step 4	Obtaining Procurement approval by the buyer institute	Application for Procurement of Radiography Devices	Click here
Step 5	Intimation of receipt of equipment	Equipment Receipt Intimation	Click here
Step 6	Obtaining procurement permission of Source	Application for Source Procurement	Click here
Step 7	Intimation of receipt of source	Source Receipt Intimation	Click here
Step 8	Obtaining Licence to Radiography Facility (if the facility is new)	Licence for Industrial Radiography Facility	Click here
Step 9	Obtaining licence for operation of equipment	Permission to Operate Radiography Devices	Click here
Decommissioning of the device			
Step 1	Obtaining transport permission of disused radioactive source	Transport of Registered Source	Click here
Step 2	Intimating disposal of radioactive source	Intimation of Export/Transport/Disposal	Click here
Step 3	Obtaining consent for decommissioning	Decommissioning of Radiography Equipment	Click here
Step 4	Intimating decommissioning of equipment	Intimation of Decommissioning	Click here
Renewal of Approval of Source Storage facility			
Step 1	Obtaining renewal of approval of source storage facility	Renewal and Reapproval	Click here
Re approval of source storage facility			
Step 1	Release of the source storage facility by the releasing institute	Consent for Release	Click here
Step 2	Obtaining the approval of the released source storage facility by the other institute	Renewal and Reapproval	Click here

2. Regulatory Processes in eLORA for Open Field Industrial Radiography using Industrial x-ray Machine or Accelerator

Steps	Purpose	Regulatory Form	Reference
First Time Licence			
Step 1	Registration of Institute in to eLORA System	Register Institute	Click here
Step 2	Source storage facility Approval	Approval of Source Storage Facility	
Step 3	Addition of registered radiation professional(Radiographer or Site in Charge) in to institute profile	Add Employee(after Radiation Professional Registration)	Click here
Step 4	Approval of Radiographer or Site in Charge	Nominate Employee	Click here
Step 5	Addition of Survey meters, Pocket Dosimeters and Emergency Handling tools	Add Instrument	Click here
Step 6	Approval of RSO	Nominate RSO	Click here
Step 7	Obtaining procurement permission of equipment	Application for Procurement of Radiography Devices	Click here
Step 8	Intimation of receipt of equipment	Equipment Receipt Intimation	Click here
Step 11	Obtaining Licence to Radiography Facility	Licence for Industrial Radiography Facility	Click here
Step 12	Obtaining licence for operation of equipment	Permission to Operate Radiography Devices	Click here
Movement of Radiography Device			
Step 1	Obtaining Movement Permission	Application for Movement of IGRED/X-Ray Device / Portable Accelerator	Click here
Step 2	Intimation of Receipt of the device at proposed site (except for " Call Basis" type of movement)	Movement Receipt Intimation	Click here
Step 3	Obtaining extension of movement permission issued for a particular site	Application for Extension of Approval of Source Movement	Click here
Resale of Device			
Step 1	Release of the device by seller institute	Consent for Release	Click here
Step 2	Obtaining Procurement approval by the buyer institute	Application for Procurement of Radiography Devices	Click here
Step 3	Intimation of receipt of equipment	Equipment Receipt Intimation	Click here
Step 4	Obtaining Licence to Radiography Facility (if the facility is new)	Licence for Industrial Radiography Facility	Click here

Step 5	Obtaining licence for operation of equipment by buyer institute	Permission to Operate Radiography Devices	Click here
Decommissioning of the device			
Step 1	Obtaining consent for decommissioning	Decommissioning of Radiography Equipment	Click here
Step 2	Intimating decommissioning of equipment	Intimation of Decommissioning	Click here
Renewal of Approval of Source Storage facility			
Step 1	Obtaining renewal of approval of source storage facility	Renewal and Reapproval	Click here
Re approval of source storage facility			
Step 1	Release of the source storage facility by the releasing institute	Consent for Release	Click here
Step 2	Obtaining the approval of the released source storage facility by the other institute	Renewal and Reapproval	Click here

3. Regulatory Processes in eLORA for Enclosed Industrial Radiography using Industrial Gamma Radiography Exposure Device (IGRED)

Steps	Purpose	Regulatory Form	Reference
First Time Licence			
Step 1	Registration of Institute in to eLORA System	Register Institute	Click here
Step 2	Obtaining site and lay out approval of proposed radiography enclosure	Layout Approval for Enclosure	Click here
Step 2	Obtaining approval of Radiography enclosure for routine use after construction	Permission to Use Enclosure:	Click here
Step 3	Addition of registered radiation professional(Radiographer or Site in Charge) in to institute profile	Add Employee(after Radiation Professional Registration)	Click here
Step 4	Approval of Radiographer or Site in Charge	Nominate Employee	Click here
Step 5	Addition of Survey meters, Pocket Dosimeters and Emergency Handling tools	Add Instrument	Click here
Step 6	Approval of RSO	Nominate RSO	Click here
Step 7	Obtaining procurement permission of equipment	Application for Procurement of Radiography Devices	Click here
Step 8	Intimation of receipt of equipment	Equipment Receipt Intimation	Click here
Step 9	Obtaining procurement permission of Source (If the device is procured without source)	Application for Source Procurement	Click here

Step 10	Intimation of receipt of source	Source Receipt Intimation	Click here
Step 11	Obtaining Licence to Radiography Facility	Licence for Industrial Radiography Facility	Click here
Step 12	Obtaining licence for operation of equipment	Permission to Operate Radiography Devices	Click here
Re-Procurement of Source in Device			
Step 1	Obtaining replacement approval of source	Application for Source Procurement	Click here
Step 2	Intimation of receipt of source	Source Receipt Intimation	Click here
Movement of Radiography Device			
Step 1	Obtaining Movement Permission	Application for Movement of IGRED/X-Ray Device / Portable Accelerator	Click here
Step 2	Intimation of Receipt of the device at proposed site (except for " Call Basis" type of movement)	Movement Receipt Intimation	Click here
Step 3	Obtaining extension of movement permission issued for a particular site	Application for Extension of Approval of Source Movement	Click here
Resale of Device			
Step 1	Obtaining transport permission of disused radioactive source by seller institute	Transport of Registered Source	Click here
Step 2	Intimating disposal of radioactive source seller institute	Intimation of Export/Transport/Disposal	Click here
Step 3	Release of the device by seller institute	Consent for Release	Click here
Step 4	Obtaining Procurement approval by the buyer institute	Application for Procurement of Radiography Devices	Click here
Step 5	Intimation of receipt of equipment	Equipment Receipt Intimation	Click here
Step 6	Obtaining procurement permission of Source by buyer institute	Application for Source Procurement	Click here
Step 7	Intimation of receipt of source by buyer institute	Source Receipt Intimation	Click here
Step 8	Obtaining Licence to Radiography Facility (if the facility is new)	Licence for Industrial Radiography Facility	Click here
Step 9	Obtaining licence for operation of equipment by buyer institute	Permission to Operate Radiography Devices	Click here
Decommissioning of the device			
Step 1	Obtaining transport permission of disused radioactive source	Transport of Registered Source	Click here
Step 2	Intimating disposal of radioactive source (for IGRED)	Intimation of Export/Transport/Disposal	Click here
Step 3	Obtaining consent for decommissioning	Decommissioning of Radiography Equipment	Click here
Step 4	Intimating decommissioning of equipment	Intimation of Decommissioning	Click here
Renewal of Approval of Radiography Enclosure			

Step 1	Obtaining renewal of approval Radiography Enclosure	Renewal and Reapproval	Click here
Re approval of Radiography Enclosure			
Step 1	Release of the radiography enclosure by the releasing institute	Consent for Release	Click here
Step 2	Obtaining the approval of the released radiography enclosure by the other institute	Renewal and Reapproval	Click here

4. Regulatory Processes in eLORA for Enclosed Industrial Radiography using Industrial X-ray machines or Accelerator

Steps	Purpose	Regulatory Form	Reference
First Time Licence			
Step 1	Registration of Institute in to eLORA System	Register Institute	Click here
Step 2	Obtaining site and lay out approval of proposed radiography enclosure	Layout Approval for Enclosure	Click here
Step 3	Obtaining approval of Radiography enclosure for routine use after construction	Permission to Use Enclosure:	Click here
Step 4	Addition of registered radiation professional(Radiographer or Site in Charge) in to institute profile	Add Employee(after Radiation Professional Registration)	Click here
Step 5	Approval of Radiographer or Site in Charge	Nominate Employee	Click here
Step 6	Addition of Survey meters, Pocket Dosimeters and Emergency Handling tools	Add Instrument	Click here
Step 7	Approval of RSO	Nominate RSO	Click here
Step 8	Obtaining procurement permission of equipment	Application for Procurement of Radiography Devices	Click here
Step 9	Intimation of receipt of equipment	Equipment Receipt Intimation	Click here
Step 10	Obtaining Licence to Radiography Facility	Licence for Industrial Radiography Facility	Click here
Step 11	Obtaining licence for operation of equipment	Permission to Operate Radiography Devices	Click here
Movement of Radiography Device			
Step 1	Obtaining Movement Permission	Application for Movement of IGRED/X-Ray Device / Portable Accelerator	Click here
Step 2	Intimation of Receipt of the device at proposed site (except for " Call Basis" type of movement)	Movement Receipt Intimation	Click here
Step 3	Obtaining extension of movement permission issued for a particular site	Application for Extension of Approval of Source Movement	Click here
Resale of Device			
Step 1	Release of the device by seller institute	Consent for Release	Click here

Step 2	Obtaining Procurement approval by the buyer institute	Application for Procurement of Radiography Devices	Click here
Step 3	Intimation of receipt of equipment	Equipment Receipt Intimation	Click here
Step 4	Obtaining Licence to Radiography Facility (if the facility is new)	Licence for Industrial Radiography Facility	Click here
Step 5	Obtaining licence for operation of equipment by buyer institute	Permission to Operate Radiography Devices	Click here
Decommissioning of the device			
Step 1	Obtaining consent for decommissioning	Decommissioning of Radiography Equipment	Click here
Step 2	Intimating decommissioning of equipment	Intimation of Decommissioning	Click here
Renewal of Approval of Radiography Enclosure			
Step 1	Obtaining renewal of approval of radiography enclosure	Renewal and Reapproval	Click here
Re approval of Radiography Enclosure			
Step 1	Release of the radiography enclosure by the releasing institute	Consent for Release	Click here
Step 2	Obtaining the approval of the released radiography enclosure by the other institute	Renewal and Reapproval	Click here

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1 Register Institute

Visit home page of AERB website www.aerb.gov.in and click on the button eLORA. It will redirect you to eLORA system.



Click on Register Institute (see above figure) link available on eLORA home page. This will open application form for Institute Registration.



Fill the application form as per the guidelines. However, important points in each tab are mentioned below:

Tab Institute Details:

- **Institute Name:** Ensure to provide correct institute name in application form.

Tab Employer Details:

- **Name:** Fill the complete name of employer as appearing in his/her document for Proof of Identity/Date of Birth (DOB) to be attached.
- **Date of Birth:** Fill the DOB as appearing in the proof of identity/DOB to be attached.
- **Document/card for proof of identity and date of birth (of employer):** Select one from the drop down. (Soft copy of this is a mandatory attachment).

- **Document/Card No.** (of Proof of Identity/DOB): Must match with the proof of identity/DOB attached.
- **E-mail (O):** Will be used to send USERNAME and PASSWORD of your e-LORA account and for all future communications. (Make sure to provide correct email address).

Attachments

Upload of following attachments are mandatory:

- **Proof of Identity and Date of Birth** (of employer): Acceptable documents are as follows:
 - ✓ Passport
 - ✓ PAN card issued by Income Tax Department
 - ✓ Driving Licence issued by RTO
 - ✓ Photo identity document/card having serial number and date of birth issued by Central/State Government or PSU
- **Proof of Employer ship:** Example: (i) Appointment Letter of Employer, (ii) Board Resolution, (iii) Any Govt./PUC document substantiating proprietorship (iv) Partnership deed (notorised)
- Upload scan copy of any one of the document listed below (in the relevant position) for the proof of existence of institute (The institute name and address mentioned in the application form must match with any of the attached document):
 - ✓ PAN of Institute
 - ✓ TAN of Institute
 - ✓ Registration with State/Central/Local Government Authority
- Upload Police verification certificate of the employer

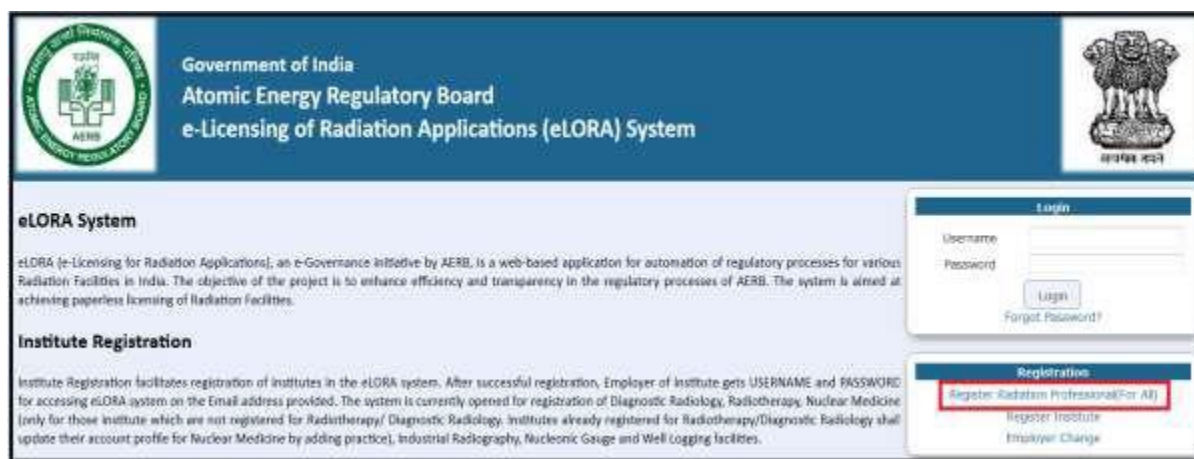
Enter the Captcha and submit the application form.

You will get acknowledgement message upon successful submission of application form. The copy of submitted application (.pdf file) can be downloaded for which link will be provided (pl. note, this link will be active for a short period). You will also receive an acknowledgement mail with the copy of your application form (.pdf file) in your email (email address of employer as provided in the application form).

Application for Institute Registration will be scrutinized by AERB. After the approval of institute registration by AERB, you will receive user ID and password in your registered email (email address of Employer, as provided in the application form).

2 Register Radiation Professional (RP)

Site in charge(s) or Radiographer(s) should register as Radiation Professional in eLORA. Application form for Radiation Professionals registration is available on eLORA home page. Once RP application is approved, person is registered in eLORA as RP and RP Registration Id., Username and Password (User and password of RP account) is sent to the registered email id of the radiation professional. Only registered RP can be associated with an institution through his/her RP registration Id.



Government of India
Atomic Energy Regulatory Board
e-Licensing of Radiation Applications (eLORA) System

eLORA System

eLORA (e-Licensing for Radiation Applications), an e-Governance initiative by AERB, is a web-based application for automation of regulatory processes for various Radiation Facilities in India. The objective of the project is to enhance efficiency and transparency in the regulatory processes of AERB. The system is aimed at achieving paperless licensing of Radiation facilities.

Institute Registration

Institute Registration facilitates registration of institutes in the eLORA system. After successful registration, Employer of institute gets USERNAME and PASSWORD for accessing eLORA system on the Email address provided. The system is currently opened for registration of Diagnostic Radiology, Radiotherapy, Nuclear Medicine (only for those institute which are not registered for Radiotherapy/ Diagnostic Radiology. Institutes already registered for Radiotherapy/Diagnostic Radiology shall update their account profile for Nuclear Medicine by adding practice), Industrial Radiography, Nucleonic Gauge and Well Logging facilities.

Login

Username
Password
Login
Forgot Password?

Registration

[Register Radiation Professional \(For All\)](#)
[Register Institute](#)
[Employer Change](#)

Important Note: Detail guidelines to fill application form for RP registration is available on eLORA home page. It is advised to read the guidelines and keep soft copy of required attachments ready before start filling application form.

3 Procedure for logging in to eLORA system

Procedure is as follows: Step 1.

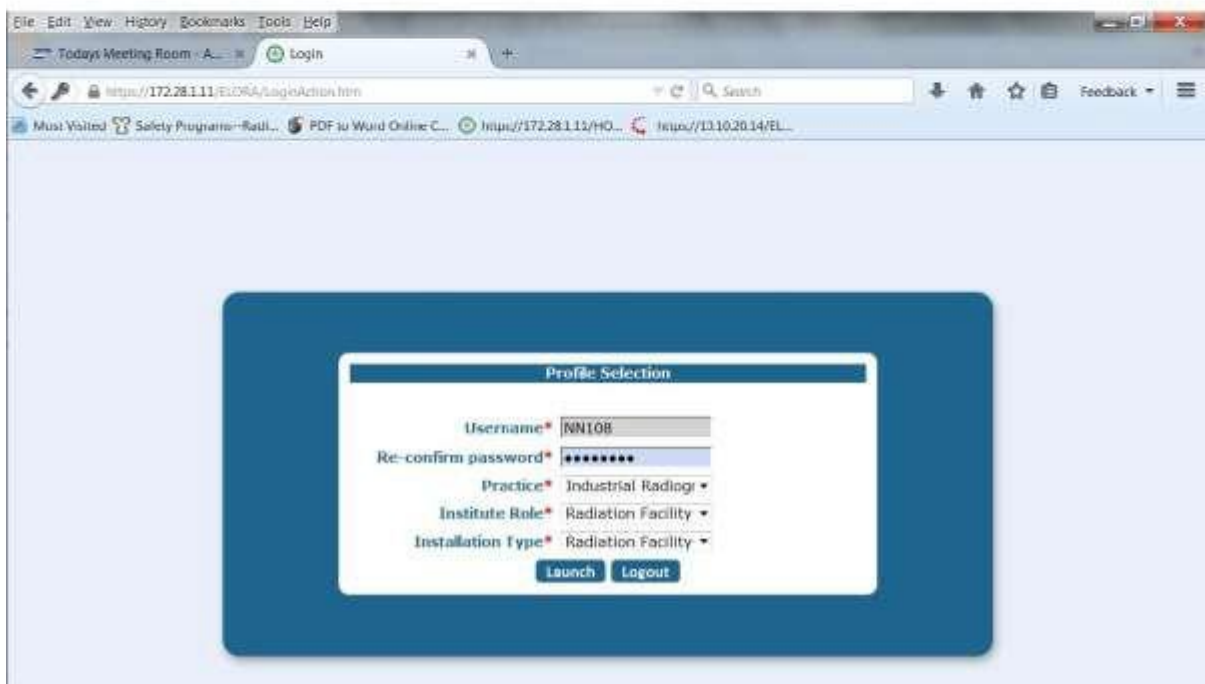
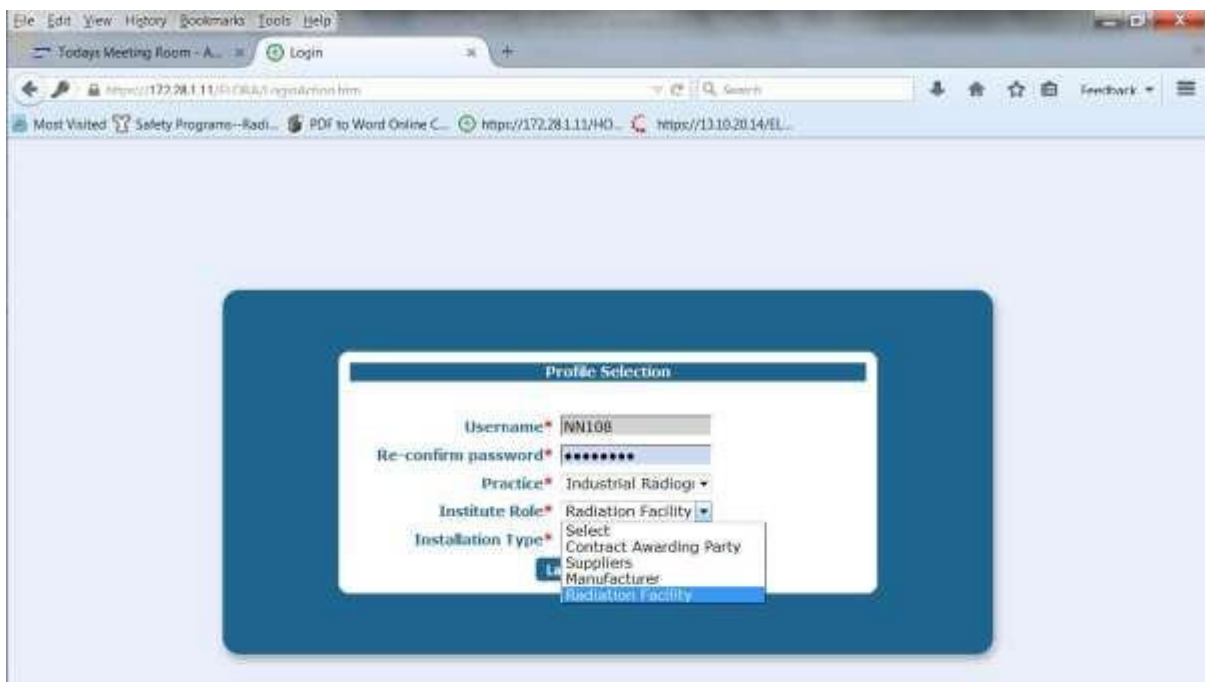
From the AERB web page (www.aerb.gov.in) click on eLORA to open the home page of eLORA , then the following screen will appear .



Step-2.

After providing Employer's Username and Password, System will navigate to Profile selection page if multiple practices are available in the Institute, then you have to select the practice as "Industrial Radiography".





If only one practice is available for the institute, the system will directly display the HOME page of your profile.

In the Home Page, you have to select the “Regulatory Forms” tab and “Industrial Radiography” to view the various forms as shown below

The screenshot displays the eLORA web application interface. The top navigation bar includes links for Home, Switch Profile, View Profile, and Logout. The main content area is divided into a left sidebar with navigation options and a central message area.

Left Sidebar Navigation:

- Change Password
- Instrument Management
- My Applications
- My Cases
- My Drafts
- My Institute Details
- Regulatory Forms
- User management
- View Inspection Documents

Regulatory Forms Sub-menu:

- Recording of SRA/Contract Awarding Party Name
- Layout Approval of Enclosure
- Approval for Source Storage Facility
- Permission to Use Radiography Enclosure
- Procurement of Radiographic Device
- Equipment Receipt Information
- Procurement of Source
- Source Receipt Information
- Licence to Operate Radiography Facility
- Permission to Operate Radiography Device
- Approval for Movement
- Movement Receipt Information
- Application for Extension of Movement Approval
- Renewal and Re-approval
- Return of Radiography Source to Supplier
- Consent for Release

Message Area:

Search: [Search Box]

View All Messages

Date and Time	Message
15/01/2015 05:52 PM	N0008: Your application is 15-SRPROC-27615
15/01/2015 05:46 PM	Your application for NOC for import/consent for procurement of devices (ref no. 15-33229) is Approved. Approval No is 15-IRPROC-27615.
15/01/2015 05:45 PM	N0004: You have successfully submitted Application For Procurement Of Radiography Devices with application number 15-33229.
15/01/2015 05:45 PM	Signed PDF has been uploaded successfully.

URL: https://172.28.1.11/ELORA/loginRedirectAction.htm#

4 Addition of Employee

Staff can be added in eLORA account through Menu: User Management → Add Employee



In drop down for Type of Employee, three options available as follows:

- **Radiation Worker:** this is to add non-RP radiation workers eg. Trainee radiographer
- **Non Radiation Worker :** this is to add employee to be nominated as Licensee who is not a radiation worker
- **Radiation Professional:** this is to add registered **Radiation Professionals, eg.** Certified Radiographer/Site in Charge

While adding RP, system will ask RP registration ID and Date of birth of RP. (Obtain these details from the Radiation Professional).

The screenshot shows a form titled 'Select radiation professional'. It contains the following fields and options:

- 'RP registration ID' with a question mark icon and an asterisk, followed by a text input field.
- 'Date of birth of RP' with an asterisk, followed by a date selection field.
- 'Whether the person is also Employer of the institute?' with an asterisk, followed by two radio buttons labeled 'Yes' and 'No'.
- A 'Search' button at the bottom.

In the form for adding **Radiation Professional**,

- Enter **Registration ID** and Date of birth of RP – personal detail of RP will come automatically.
- In case RP is Employer of Institute, select 'Yes' for 'whether the person is also Employer of the Institute?'
- Provide Date of Joining (of service in your institute), PMS No. (i.e. complete TLD No.), Department and Designation, Provide Email (O)
- Browse and upload scan copy of joining /confirmation letter of employee and click on **Submit**

To upload "Attachment for uploading copy of Joining/Confirmation", you can attach a Scanned copy of the Joining/confirmation letter of the added staff.

5 Declaration of Instrument

Monitoring (Viz. Survey meter and pocket dosimeter), Emergency and Safety Tools can be declared one time in your eLORA account through Instrument Management menu. The status of instruments (viz. proposed/available, update in calibration date, etc) can also be managed through this menu.



Add Instrument

Instruments are classified in to below four types:

- Measuring instruments
- Monitoring instruments
- QA tools
- Safety tools

Instrument Details

All fields marked by * are mandatory

Type Of Instrument*

Type Of Instrument Sub-type*

--Please Select--

Measuring Tools

Monitoring Tools

QA Tools

Safety Tools

Submit Close Reset

5.2 Manage Instrument Status

Use Menu: Instrument Management —————> View Instrument to manage status of Instrument

eLORA

Welcome RAM SINGH

Your Role is: Employer, Licensee

Institute Name: RADIOTHERAPY TEST INSTITUTE (MH-20824)

Last Successful Login: 27/02/2015

Your Logged in profile is: Radiotherapy-Radiation Facility

Home | Switch Profile | View Profile

Change Password Add Instrument

Instrument Management New Instrument

My Applications

My Certificates

My Drafts

My Institute Details

Regulatory Forms

User management

View Inspection Documents

My Inbox

Search:

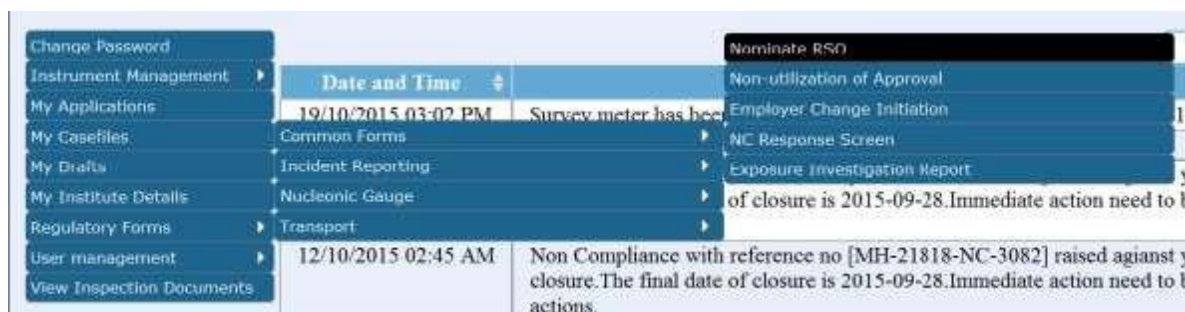
Date and Time	Message to User
27/02/2015 05:29 PM	Large volume well type ion chamber has been added successfully with identification no. SE-0001459
27/02/2015 05:28 PM	Phantom for absolute dosimetry has been added successfully with identification no. SE-0001458
27/02/2015 05:27 PM	Emergency source storage has been added successfully with identification no. SE-0001457
27/02/2015 05:27 PM	D20/D10 phantom has been added successfully with identification no. SE-0001456
27/02/2015 05:26 PM	Survey meter has been added successfully with identification no. SE-0001455
27/02/2015 05:24 PM	Thinable Chamber has been added successfully with identification no. SE-0001454
25/02/2015 04:42 PM	Your Application has been approved and the Institute Number is : MH-20824. Userid and password has been sent to your registered emailid

After clicking on “View Instrument” , you can view details of all instruments or update details of particular instrument or delete any particular Instrument from your Institute account. Select the instrument and click on “View” as shown below.

6 Obtaining RSO approval

Radiological Safety Officer (RSO) approval process can be initiated by Employer.

Use Menu: Regulatory form → Common Forms → Nominate RSO to access RSO nomination form



On clicking 'Nominate RSO' the following form will appear

A screenshot of a web form titled 'Radiation Professional Details'. The form is divided into three sections: 'Select Radiation Professional', 'Education Details', and 'Experience Details'. The 'Select Radiation Professional' section contains several input fields: 'Radiation Professional*', 'Date of Birth*', 'Registration ID*', 'Role of RP*', 'RSO Status*', and 'e-Mail Id Official*'. A 'Go' button is located to the right of these fields. The 'Education Details' and 'Experience Details' sections are currently empty. A note at the top right of the form states 'All fields marked by * are mandatory.'.

Nominate RSO (for first time approval in the institute)

Nominate RSO" is applicable for nominating the employee for RSO of the institute for the first time. Select Radiation Professional to be nominated for RSO. The details of the selected RP employee will be populated automatically in the rest of the fields. Click on the button "Nominate". The following screen will appear:

Select the appropriate radiation facilities for which the candidate is to be nominated (as shown above).

After successful submission of form as per the standard procedure of eLORA, form will be scrutinized by AERB. After approval of the RSO Nomination, Employer and approved RSO will receive intimation email. A copy of the approval letter will also be emailed to RSO's email Id (O).

RSO renewal (renewal on expiry of RSO approval)

Renewal of RSO can be initiated by employer of the facility. From the employee list, only such employee can be selected whose RSO status is "Yes".

On clicking on 'renew' button, the application form is generated which needs to be freezed and submitted as per the standard procedure of eLORA.

RSO Renomination (to add or remove roles of the RSO)

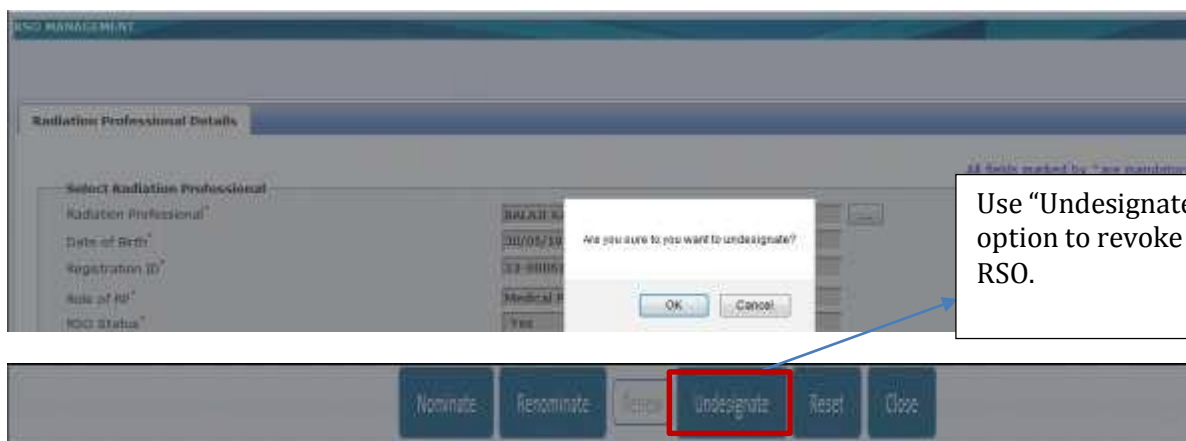
Only approved RSOs of the institution can be renominated for addition/removal of radiation facilities for which the RSO will be responsible. Renomination button will be deactivated for the employee whose RSO status is “Yes” one month before expiry of RSO approval validity.

The screenshot shows a web-based form titled "Renominate RSO". It has two main sections. The top section, "Radiation Facilities to be assigned", contains a list of facilities with checkboxes: Industrial Radiography (Radiation Facility), Radiotherapy installations, Nuclear Medicine Facility, Gamma Irradiation Chamber (Radiation Facility), Nuclear Gauge (Radiation Facility), Well Logging (Radiation Facility), Medical diagnostic x-ray facility, and Industrial Radiography (Supplier). The bottom section, "Additional Responsibilities Proposed to be assigned to the RSO", is a large empty text area. At the bottom right of the form are two buttons: "FINISH" (red) and "Back" (blue).

Click on ‘freeze’ button and submit the form as per standard procedure of eLORA.

RSO Undesignate (to remove RSO roles completely)

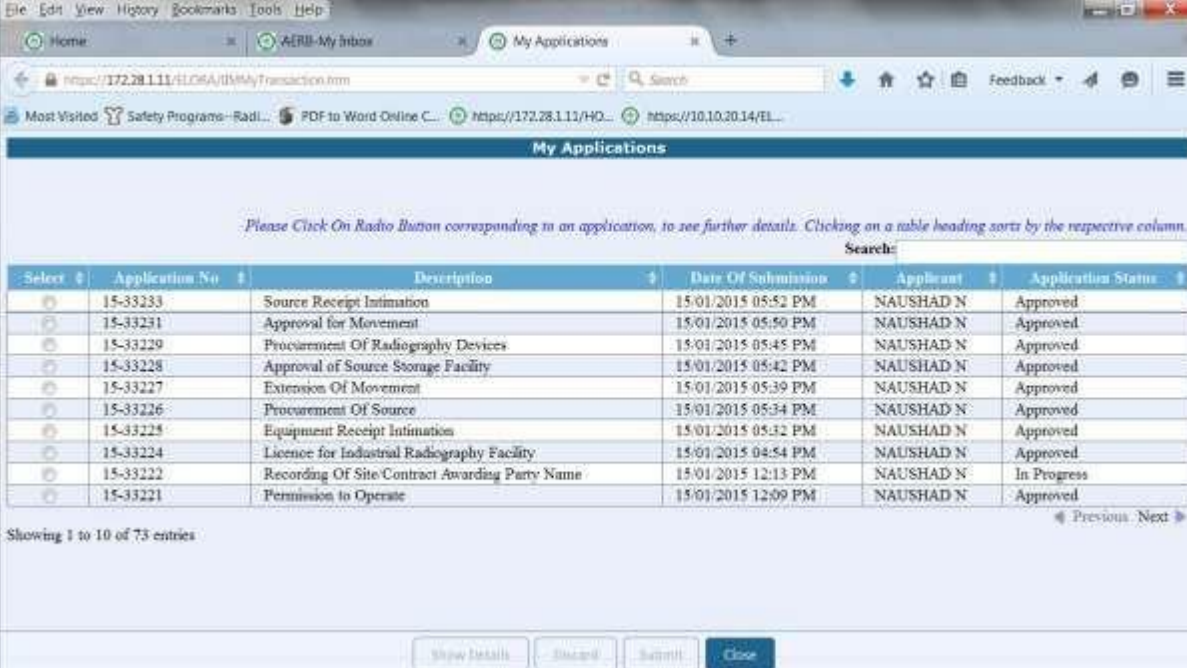
In case, employer wants to withdraw the role of RSO from an approved RSO, the same can be initiated through “Undesignate” option. Only approved RSOs can be undesignated and he/she will no longer be RSO of the institute. However, he/she will continue to be employee of the institute.

The screenshot shows the "RSO MANAGEMENT" interface. On the left, there's a "Radiation Professional Details" section with fields for "Select Radiation Professional", "Radiation Professional", "Date of Birth", "Registration ID", "Date of Exp", and "RSO Status". In the center, a modal dialog box asks "Are you sure to you want to undesignate?" with "OK" and "Cancel" buttons. At the bottom, there's a row of buttons: "Nominate", "Renominate", "Undesignate" (highlighted with a red box), "Reset", and "Close". A blue arrow points from the "Undesignate" button to a text box on the right that says "Use 'Undesignate' option to revoke RSO."

7 Procedure to View the Status of Applications Submitted In e-Lora

The status of application submitted in e-Lora can be seen in the “My Application” tab in the Home page. From the “My Application” tab , you can also down load the approval letters issued by AERB.

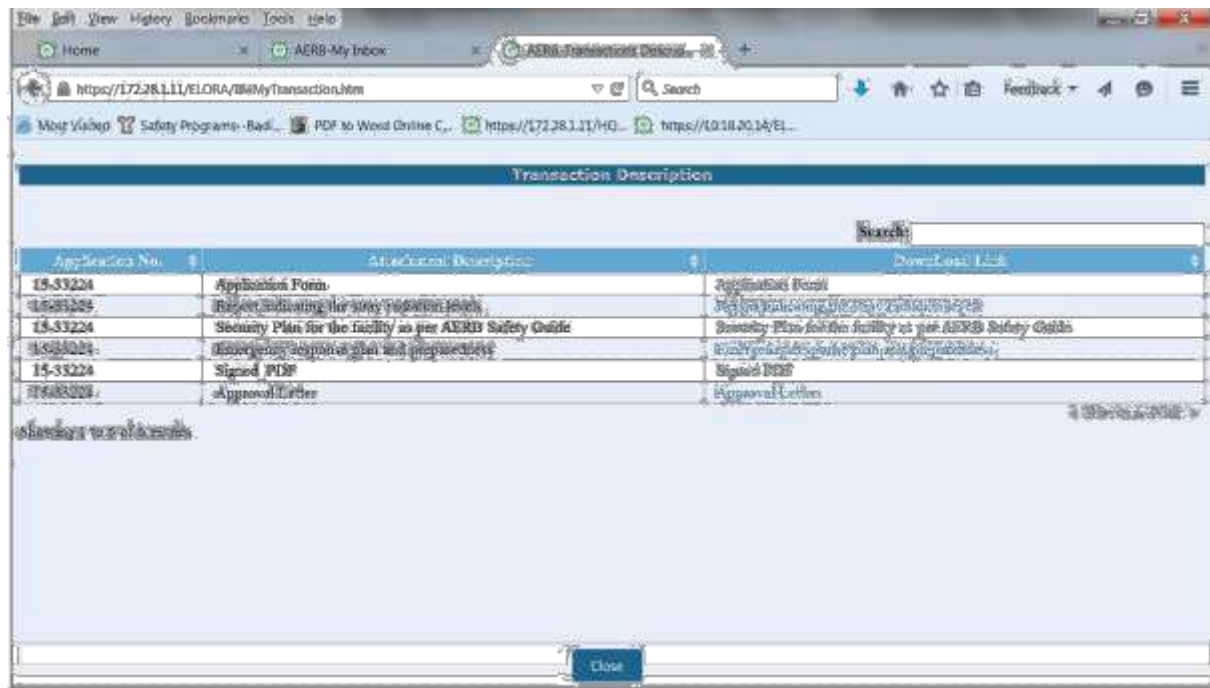
You need to select - My Application → Application No. → Show Details



The screenshot shows a web browser window with the 'My Applications' tab selected. The page displays a table of applications with columns for Select, Application No., Description, Date Of Submission, Applicant, and Application Status. A search bar is located above the table. The table lists 10 applications, with the last one, 'Permission to Operate' (Application No. 15-33221), highlighted in blue. Below the table, there is a 'Showing 1 to 10 of 73 entries' message and a 'Previous' link. At the bottom of the page, there are buttons for 'Show Details', 'Download', 'Submit', and 'Close'.

Select	Application No	Description	Date Of Submission	Applicant	Application Status
<input type="radio"/>	15-33233	Source Receipt Intimation	15/01/2015 05:52 PM	NAUSHAD N	Approved
<input type="radio"/>	15-33231	Approval for Movement	15/01/2015 05:50 PM	NAUSHAD N	Approved
<input type="radio"/>	15-33229	Procurement Of Radiography Devices	15/01/2015 05:45 PM	NAUSHAD N	Approved
<input type="radio"/>	15-33228	Approval of Source Storage Facility	15/01/2015 05:42 PM	NAUSHAD N	Approved
<input type="radio"/>	15-33227	Extension Of Movement	15/01/2015 05:39 PM	NAUSHAD N	Approved
<input type="radio"/>	15-33226	Procurement Of Source	15/01/2015 05:34 PM	NAUSHAD N	Approved
<input type="radio"/>	15-33225	Equipment Receipt Intimation	15/01/2015 05:32 PM	NAUSHAD N	Approved
<input type="radio"/>	15-33224	Licence for Industrial Radiography Facility	15/01/2015 04:54 PM	NAUSHAD N	Approved
<input type="radio"/>	15-33222	Recording Of Site Contract Awarding Party Name	15/01/2015 12:13 PM	NAUSHAD N	In Progress
<input type="radio"/>	15-33221	Permission to Operate	15/01/2015 12:09 PM	NAUSHAD N	Approved

Once you click on show details you can view all the submissions like application forms, attachments and approval letters pertaining to that application. The approval letters can be downloaded from this section.



The approval letters can be downloaded from this section



8 Procedure for Submission of Industrial Radiography Application in eLORA

In the following section the procedure for filling each form will be described.

Recording of Site/Contract Awarding Party Name:

This form is designed to record the name of the radiography site or contract awarding party in the e-Lora system, so that the duplicate data of the site or contract awarding party can be avoided. It may be noted in all other forms the institute cannot enter the name of the radiography site or contract awarding party, but can only select it from the recorded data. Therefore for all new site or contract awarding party, the institute is required to fill this form. Before filling up the form the institute is required to search the data of site or contract awarding party as shown below.

Selection of Form:

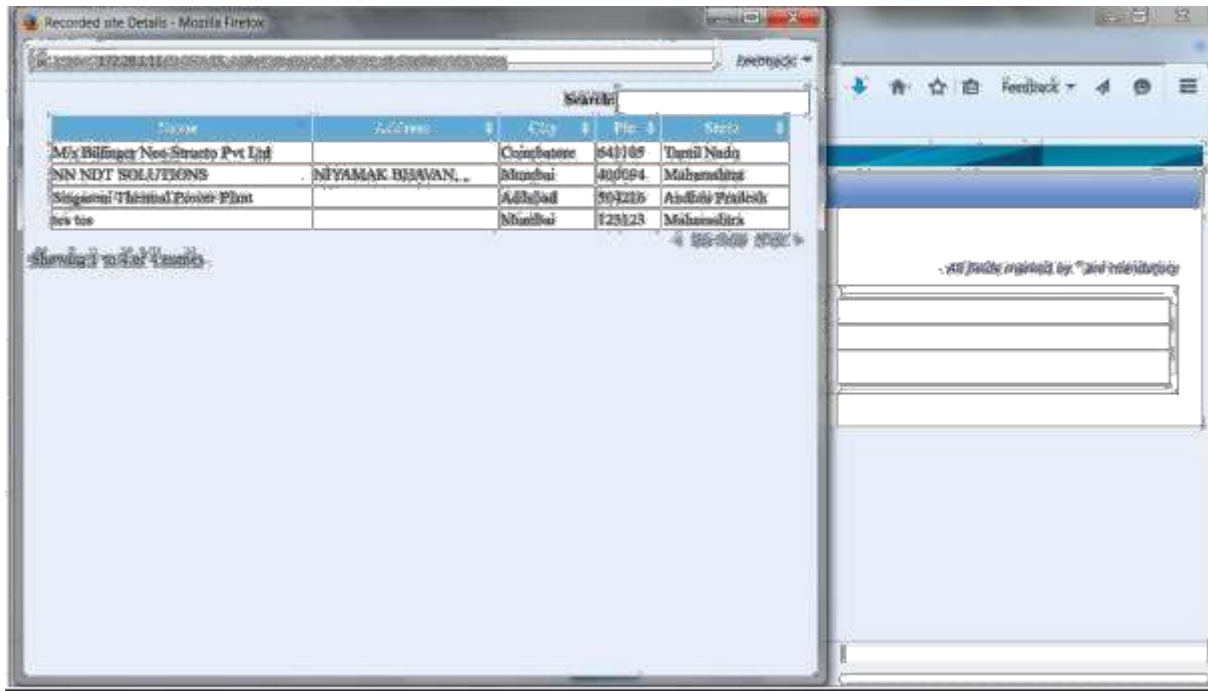
Regulatory Form → Industrial Radiography → Recording of Site/Contract Awarding Party Name

Before entering the name of new site, please verify the name of the site/contract awarding party already exists by clicking “Click here for list of already recorded sites” Or “Click here for list of already recorded Contract Awarding Parties”.

The screenshot shows a web browser window with the URL https://172.28.1.11/ELORA/IR_ARegistration_of_Name_of_Site.htm. The page title is "INDUSTRIAL RADIOGRAPHY" and the sub-header is "Recording of Site/Contract Awarding Party Name". The form contains the following fields and options:

- Recorded Name of Site/Contract Awarding Party** (Mandatory field)
- [Click here for list of already recorded Sites](#) (Link)
- [Click here for list of already recorded Contract Awarding Parties](#) (Link)
- ☐ I have verified the list of recorded Sites/ Contract Awarding Parties, I want to record a new name (Checkbox)
- (Button)

A note at the top right states: "All fields marked by * are mandatory". A "Close" button is located at the bottom of the form.



If the site or contract awarding party name is not in the list, then you can click yes in the field “I have verified the list of recorded Sites/ Contract Awarding Parties, I want to record a new name”, so the application form will open and after filling up, the data click the submit button.

The screenshot shows the "Recording of Site/Contract Awarding Party Name" form. The form includes the following fields:

- Recorded Name of Site/Contract Awarding Party:** A dropdown menu with a search icon.
- Click here for list of already recorded Sites:** A link.
- Click here for list of already recorded Contract Awarding Parties:** A link.
- I have verified the list of recorded Sites/ Contract Awarding Parties, I want to record a new name:** A checkbox labeled "Yes" which is checked.
- Registration of name of Site/Contract Awarding Party:** A dropdown menu with "Please Select" as the selected option.
- Name:** A text input field.
- Address Line 1:** A text input field.
- Address Line 2:** A text input field.
- Landmark:** A text input field.
- State:** A dropdown menu with "Please Select" as the selected option.
- City:** A dropdown menu with "Please Select" as the selected option.
- Pin:** A text input field.

At the bottom of the form, there are three buttons: "Submit", "Close", and "Reset".

After approval, the name will be recorded in the e-LORA system and the status of the application can be verified through the “My Application: tab.

Layout Approval for Enclosure:

Selection of Form: Regulatory Form → Industrial Radiography → Lay Out Approval Enclosure

Click the “Lay out Approval Enclosure” form, then the form will open as shown below

The screenshot shows the eLORA web application interface. The user is logged in as NAUSHAD N, an Employee Licensee at NN NDT SOLUTIONS (MH-26021). The dashboard displays a list of recent activities and a sidebar menu. A dropdown menu is open, showing various forms available for selection, including 'Layout Approval of Enclosure'.

Date and Time	Activity
15/01/2015 05:52 PM	N0008: Your application for NOC for import/consent for procurement of devices (ref no. 15-33229) is Approved. Approval No is 15-IRPROC-27615.
15/01/2015 05:46 PM	Your application for NOC for import/consent for procurement of devices (ref no. 15-33229) is Approved. Approval No is 15-IRPROC-27615.
15/01/2015 05:45 PM	N0004: You have successfully submitted Application For Procurement Of Radiography Devices with application number 15-33229.
15/01/2015 05:45 PM	Signed PDF has been uploaded successfully.

The screenshot shows the 'Layout Approval for Enclosure' form. The form is divided into sections: General Details, Checklist, and Attachments. The 'General Details' section contains a 'Site Details' table with various fields for site information.

Site Details	
Site Reference No.*	
Name Of Site	
Address Line 1	
Address Line 2	
Landmark	
State	
City	
Pin	
Name of the Head of Site*	
Designation of the Head of Site*	
Email*	
Telephone	
Mobile*	
Fax No.	

Buttons: Submit, Close, Reset

Fill/select the fields in the tab “General Details”, verify the “Check List” Tab and upload the necessary attachment in the “Attachment” tab. Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

INDUSTRIAL RADIOGRAPHY Layout Approval for Enclosure

General Details Checklist Attachments

All fields marked by * are mandatory

Site Details

Site Reference No.*	IR-S-20003
Name Of Site	Singareni Thermal Power Plant
Address Line 1	Pegadappalli Village, Jagpur Mandal
Address Line 2	Mancheral
Landmark	
State	Andhra Pradesh
City	Adilabad
Pin	504216
Name of the Head of Site*	gg
Designation of the Head of Site*	ggg
Email*	gg@r.v
Telephone	
Mobile*	1564144444
Fax No.	

Submit Clear Reset

Verify the “Check List” Tab as shown below,

Checklist

Enclosure location properly indicated in the layout.

Associated facilities properly indicated in the site layout drawing.

Each wall in the enclosure is identified with separate alphabet.

Storage pit location if available properly shown in layout with dimensions and locking arrangements.

Occupancy around the enclosure properly shown in the layout.

Whether Source/Target Position is indicated in the cross sectional view drawing.

Whether Distance of the walls from source/target is indicated in the cross sectional view drawing.

Whether Location of the operator room is indicated in the cross sectional view drawing.

Whether Density of Material is indicated in the cross sectional view drawing.

Whether Distance and Dimension of the walls is indicated in the cross sectional view drawing.

Whether Source/Target Position is indicated in the Elevation view drawing.

Whether Distance of the Ceiling and floors from source/target is indicated in the Elevation view drawing.

Whether Distance and Dimension of the walls is indicated in the Elevation view drawing.

Whether Location of conduit is indicated in the Elevation view drawing.

Whether Ventilation system is indicated in the Elevation view drawing.

Whether Height of the enclosure is indicated in the Elevation view drawing.

If the objects to be brought by overhead cranes, If yes, Position of the operator's cabin with respect to the radiography room indicated.

If the objects to be brought by overhead cranes, If yes, Height from the floor level.

If Enclosure is for the purpose of Source Transfer Operation then Location for Storing radiography devices with decayed sources is indicated in the drawing.

If Enclosure is for the purpose of Source Transfer Operation then Location for storing radiography devices with fresh sources is indicated in the drawing.

I hereby certify that, all the above points as provided in the checklist are indicated in the enclosed drawings.

Please note that, if the drawings attached with this application do not indicate the requirements as stated in the checklist above, your application may get rejected.

Submit Clear Reset

upload the necessary attachment in the “Attachment” tab as shown below;

File Edit View History Bookmarks Tools Help

Home AERB-My Inbox Layout Approval for Enclosure

https://172.28.1.11/HL06A/HL_A2Consent_for_Site.htm

Most Visited Safety Programs--Radi... PDF to Word Online C... https://172.28.1.11/HD... https://10.10.20.14/EL...

INDUSTRIAL RADIOGRAPHY Layout Approval for Enclosure

General Details Checklist Attachments

All fields marked by * are mandatory

Copy of duly signed and stamped drawings of Site Layout Drawing (to scale 1:500) indicating location of Radiography Enclosure Room, Associated facilities, Storage Pit and occupancies around the Enclosure.*

Copy of duly signed and stamped drawings: Cross-sectional view of Radiography Enclosure Room drawing (to scale 1:50) indicating source/target position, distances of all the walls from source/target, location of operators room, density of materials, distance and dimensions of all the walls.*

Copy of duly signed and stamped drawings of Elevation view of Enclosure Room drawings (to scale 1:50) indicating source/target position, ceiling and floors from source/target, occupancies around the Enclosure, density of material, distance and dimensions of all the walls, location of conduit, Ventilation System and height of the Enclosure.*

Report on Evaluation of Shielding Adequacy of the Enclosure.*

Documentary Evidence from Local and State/Central Government Authorities that the land/plot of installation of the Radiography Enclosure is in the Name of the Applicant. If the location does not belong to Applicant, give copy of Leave & License/Lease agreement from the owner of land or letter from the Principal Contract Awarding Party.*

Security Plan for the facility as per AERB Safety Guide on "Security of Radioactive Sources in Radiation Facilities" (AERB/RP-RS/ SG-1) and AERB Safety Guide on "Security of Radioactive Material during Transport" (AERB/NRP-TS/SG-10), if applicable

Documentary Evidence indicating that the site is located in Industrial Area.*

☐ I have read and agree to the Terms & Conditions

Submit Close Reset

Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

File Edit View History Bookmarks Tools Help

Home AERB-My Inbox Layout Approval for Enclosure

https://172.28.1.11/HL06A/HL_A2Consent_for_Site.htm

Most Visited Safety Programs--Radi... PDF to Word Online C... https://172.28.1.11/HD... https://10.10.20.14/EL...

INDUSTRIAL RADIOGRAPHY Layout Approval for Enclosure

General Details Checklist Attachments

All fields marked by * are mandatory

Copy of duly signed and stamped drawings of Site Layout Drawing (to scale 1:500) indicating location of Radiography Enclosure Room, Associated facilities, Storage Pit and occupancies around the Enclosure.*

Copy of duly signed and stamped drawings: Cross-sectional view of Radiography Enclosure Room drawing (to scale 1:50) indicating source/target position, distances of all the walls from source/target, location of operators room, density of materials, distance and dimensions of all the walls.*

Copy of duly signed and stamped drawings of Elevation view of Enclosure Room drawings (to scale 1:50) indicating source/target position, ceiling and floors from source/target, occupancies around the Enclosure, density of material, distance and dimensions of all the walls, location of conduit, Ventilation System and height of the Enclosure.*

Report on Evaluation of Shielding Adequacy of the Enclosure.*

Documentary Evidence from Local and State/Central Government Authorities that the land/plot of installation of the Radiography Enclosure is in the Name of the Applicant. If the location does not belong to Applicant, give copy of Leave & License/Lease agreement from the owner of land or letter from the Principal Contract Awarding Party.*

Security Plan for the facility as per AERB Safety Guide on "Security of Radioactive Sources in Radiation Facilities" (AERB/RP-RS/ SG-1) and AERB Safety Guide on "Security of Radioactive Material during Transport" (AERB/NRP-TS/SG-10), if applicable

Documentary Evidence indicating that the site is located in Industrial Area.*

☒ I have read and agree to the Terms & Conditions

Submit Close Reset

Are you sure to you want to submit?

OK Cancel

SLA_Application_Form_NAL.pdf

SLA_Application_Form_CTSIM.pdf

SLA_Application_Form_NAL.pdf

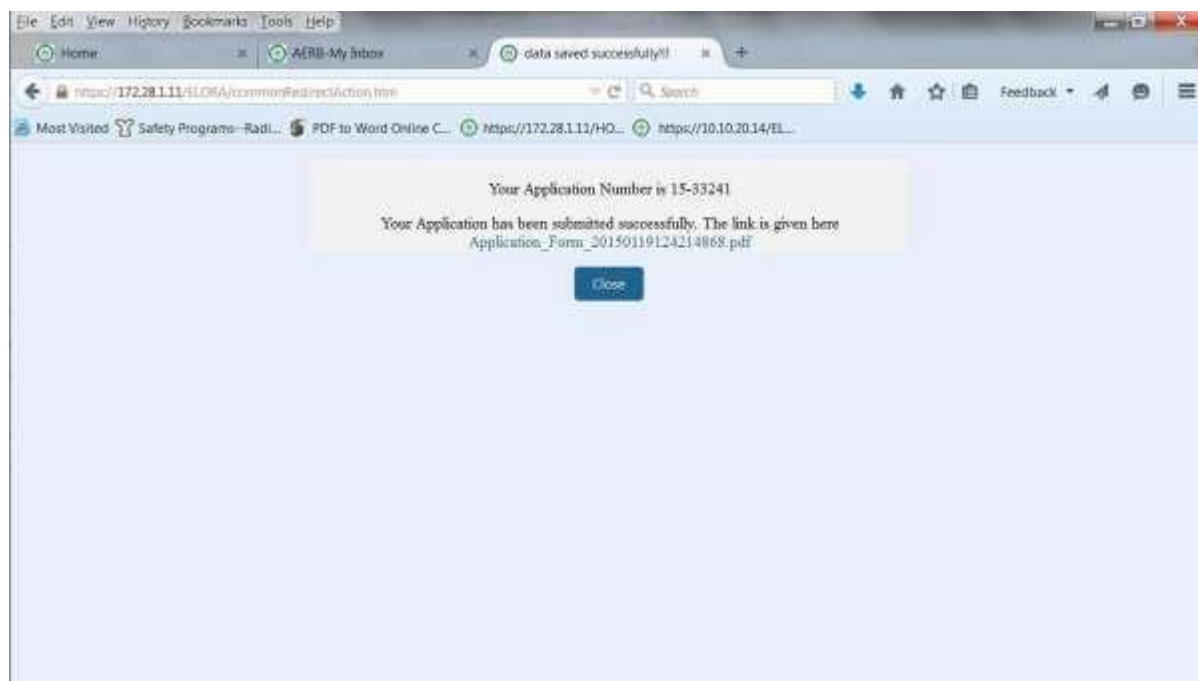
SLA_Application_Form_Cyberknife.pdf

SLA_Application_Form_Cyberknife.pdf

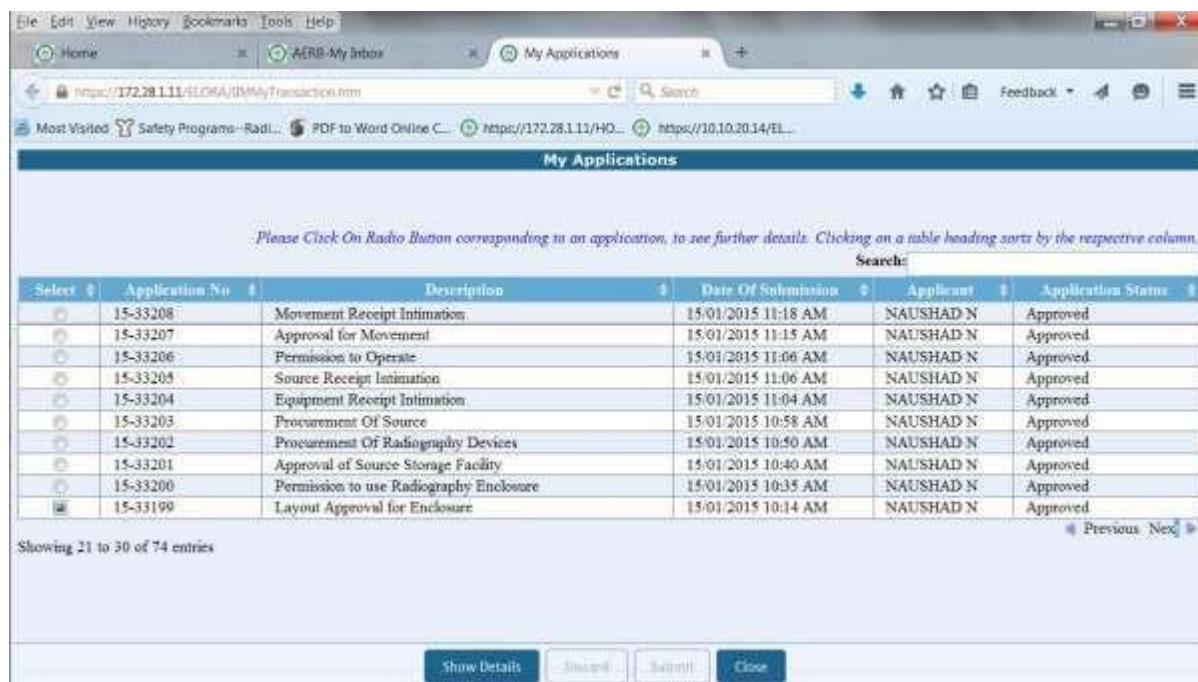
No file selected.

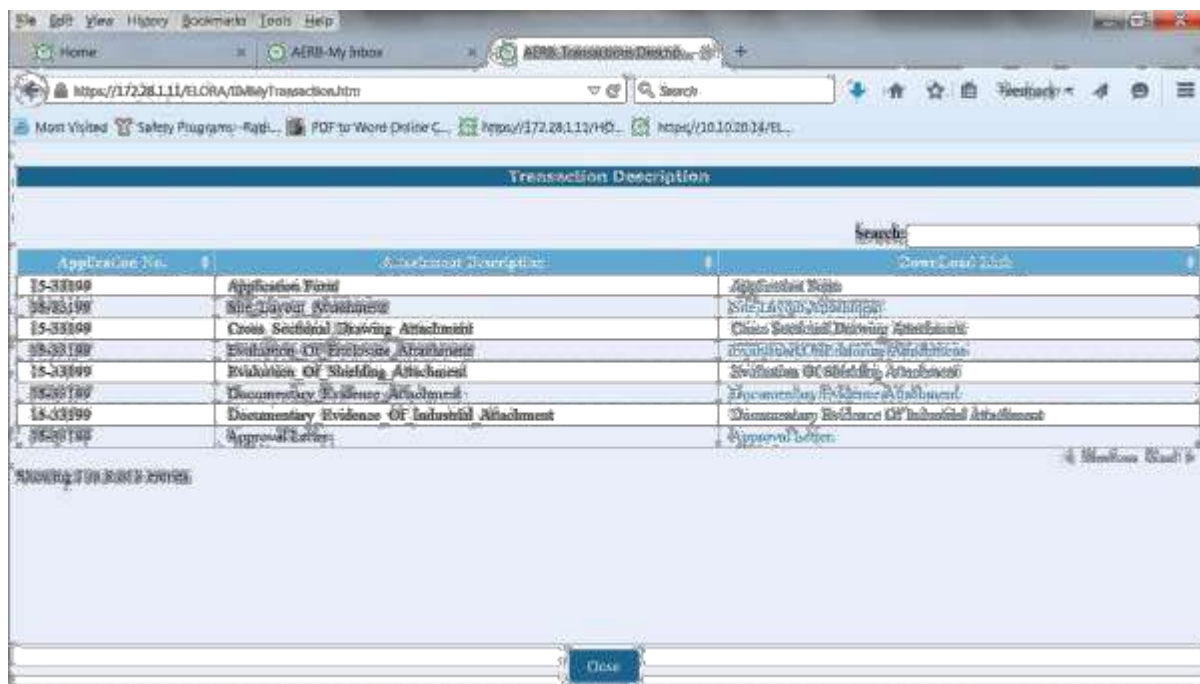
SLA_Application_Form_OIC.pdf

On successful submission the message will appear in the screen and the application pdf can be downloaded



The status of the application can be viewed through the “My Application” tab. and the approval letter can be downloaded from the same selection.





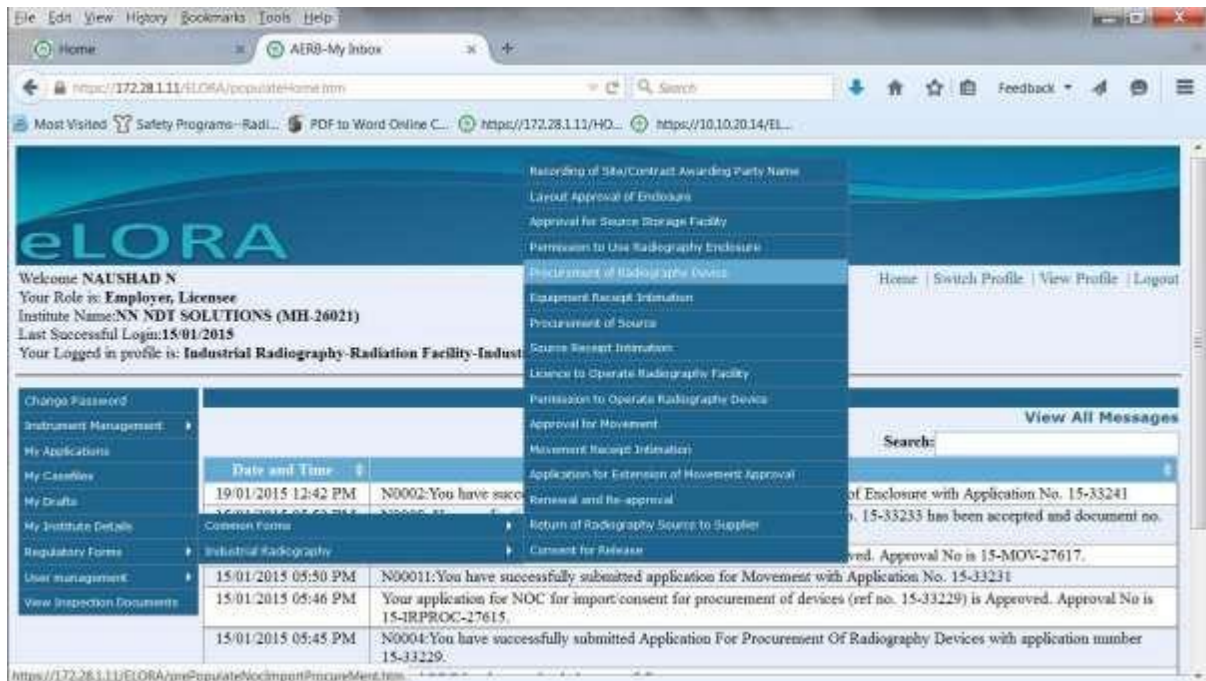
the approval letter can be downloaded from the same selection.



Permission to Use Enclosure:

Selection of Form: Regulatory Form → Industrial Radiography → Permission to use the Radiography Enclosure

From the “Regulatory form” tab click the “Permission to use the Radiography Enclosure” form, then the form will open as shown below. It may be noted that this form can be filled after obtaining the approval of the previously submitted application “Lay out of Enclosure” for the same enclosure.



Permission to use the Radiography Enclosure” form. The reference no. of the Lay out approval is required to be selected in this form

The screenshot shows the 'Permission to Use Radiography Enclosure' form. The form has a header with 'INDUSTRIAL RADIOGRAPHY' and 'PERMISSION TO USE RADIOGRAPHY ENCLOSURE'. Below the header, there are tabs for 'Particulars of Radiography Enclosure', 'Other Details', 'Checklists', and 'Attachments'. The 'Particulars of Radiography Enclosure' tab is active. The form contains the following fields:

- Application For:
- Reference No. of Site Layout Plan and Construction Approval:
- Period of Agreement or period of Contract (in months):

At the bottom of the form, there are three buttons: 'Submit', 'Reset', and 'Close'.

Fill/select the fields in the tab “General Details” and “Other Details” verify the “Check List” Tab and upload the necessary attachment in the “Attachment” tab. The excel attachment (Functional Performance of the safety interlocks of the enclosure and Radiation Protection survey report) is required to be downloaded, save and upload. Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

Particulars of Radiography Enclosure

The screenshot shows a web browser window with the URL https://172.28.1.11/LOSA/AS_PERM_ENC_RADFACILITY_prePopulate.htm. The page title is "INDUSTRIAL RADIOGRAPHY - PERMISSION TO USE RADIOGRAPHY ENCLOSURE". The form has four tabs: "Particulars of Radiography Enclosure", "Other Details", "Checklists", and "Attachments". The "Particulars of Radiography Enclosure" tab is active. It contains the following fields:

Application For*	New
Reference No. of Site Layout Plan and Construction Approval*	IR-E-20005, Singareni Thermal Power Plant, Adilabad
Period of Agreement, or period of Contract (in months)	

At the bottom of the form are three buttons: "Submit", "Reset", and "Close".

Other Details – Details of the area monitor installed in this enclosure needs to be added in the “Add Instrument” tab. List of area monitors added through the “Add Instrument” will appear here for selection.

The screenshot shows the same web browser window, but the "Other Details" tab is active. The form title is "Details about Area Monitors Installed". It contains two sections for area monitors:

Area Monitor 1*	
Area	BE-001/2539
Make	Nubronix
Model	RV
Sr. No. of device	211
Range	
Date of Calibration	12/01/2015
Location of Area Monitor*	999
Test Conducted*	<input checked="" type="radio"/> Yes <input type="radio"/> No

Area Monitor 2	
Make	
Model	
Sr. No. of device	
Range	
Date of Calibration	

At the bottom of the form are three buttons: "Submit", "Reset", and "Close".

Checklist Tab-

The screenshot shows the 'Checklists' tab selected. The form title is 'INDUSTRIAL RADIOGRAPHY - PERMISSION TO USE RADIOGRAPHY ENCLOSURE'. The tabs are 'Particulars of Radiography Enclosure', 'Other Details', 'Checklists', and 'Attachments'. The 'Checklists' tab contains a section titled 'Photographs of Enclosure showing following details' with a bulleted list of requirements:

- Fencing if applicable with a gate around the Enclosure room.
- Exterior and interior views of the Enclosure room.
- Radiation symbol, as per AE(RP)R, 2004, with warning legend, conspicuously and prominently displayed on the walls and entrance of the Enclosure.
- Location of the source storage pit within the Enclosure or adjacent to the Enclosure.
- Padlock provided for Source storage pit.
- Position of red warning lights on the walls and radiation area monitor.
- Location of Control room
- Place for keeping radiography devices with fresh source and decayed source - applicable when enclosure is designed for source transfer operation.

Below the list is a checkbox labeled 'I hereby certify that, all the above points as provided in the checklist are indicated in the photographs.' which is checked. At the bottom are 'Submit', 'Reset', and 'Close' buttons.

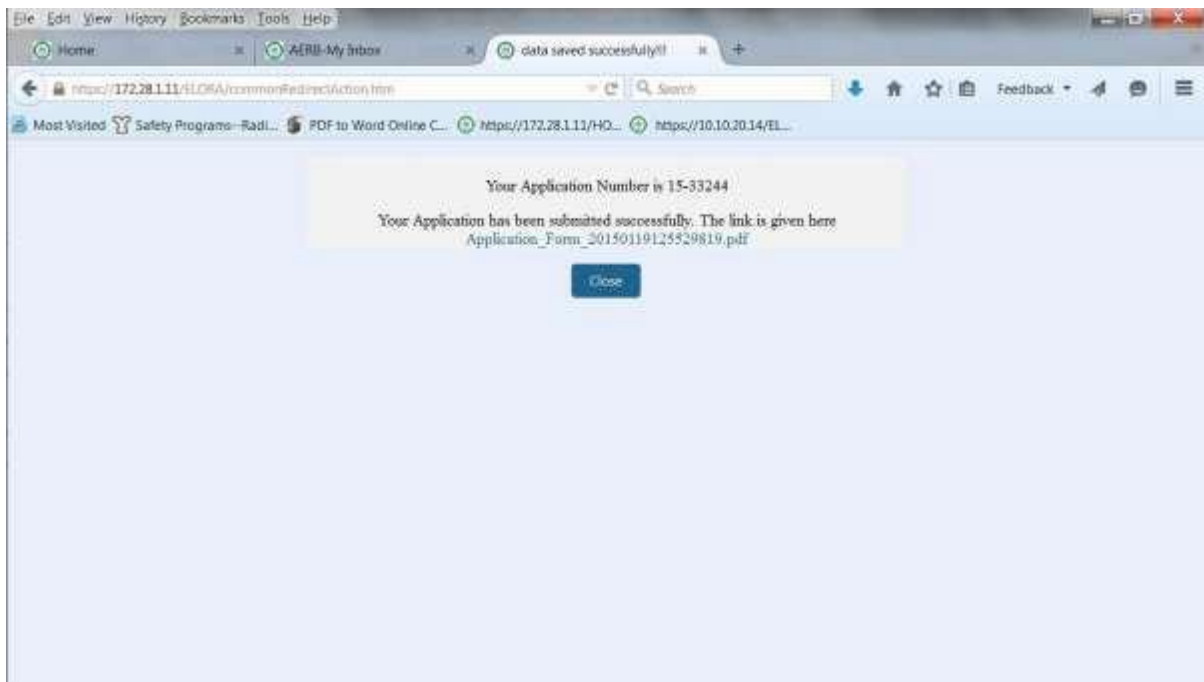
Attachment

The screenshot shows the 'Attachments' tab selected. The form title is 'INDUSTRIAL RADIOGRAPHY - PERMISSION TO USE RADIOGRAPHY ENCLOSURE'. The tabs are 'Particulars of Radiography Enclosure', 'Other Details', 'Checklists', and 'Attachments'. The 'Attachments' tab contains a list of required documents with 'Browse...' and 'Clear' buttons:

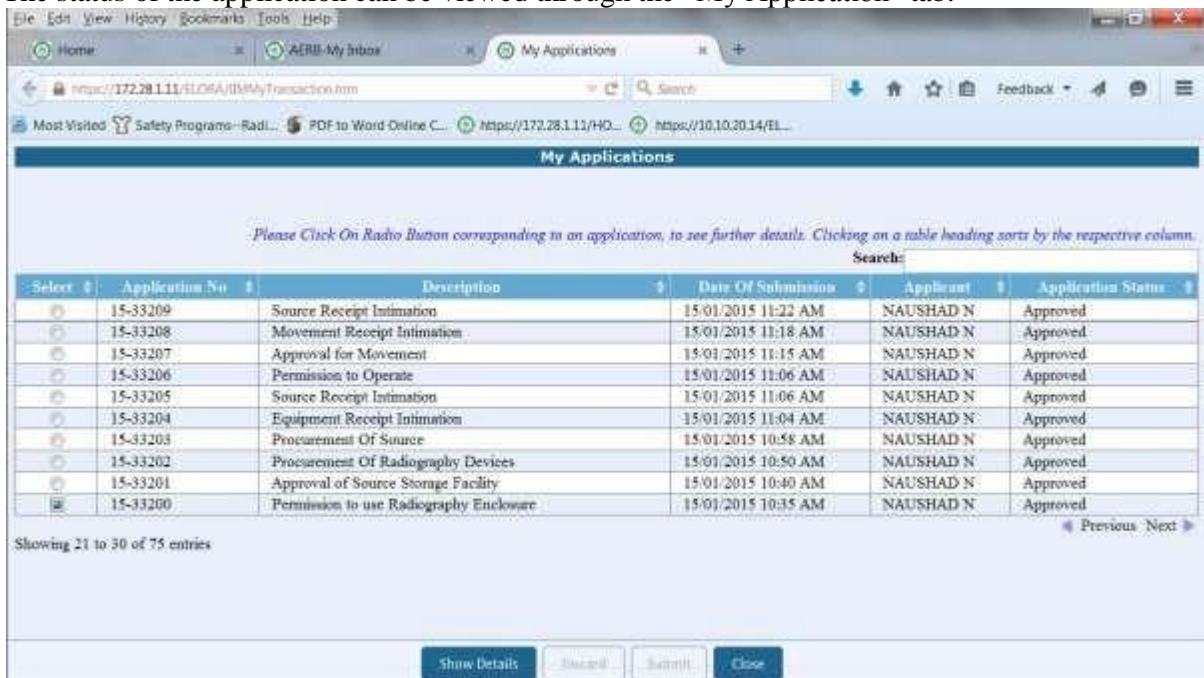
- Functional Performance of Safety Interlocks of the enclosure and Report of Radiation Protection Survey *Click here to Download Checklist: Institute_Information_for_Scanning_Activity.xls
- Report on radiation protection survey around the radiography enclosure with position of measurement of radiation level indicated on the copy of the approved lay out plan of the enclosure: SLA_Application_Form_Simulator.pdf
- Authenticated photograph of the enclosure: SLA_Application_Form_SORT.pdf
- Copy of Layout Approval Letter issued by AERB: SLA_Application_Form_Telecobalt.pdf

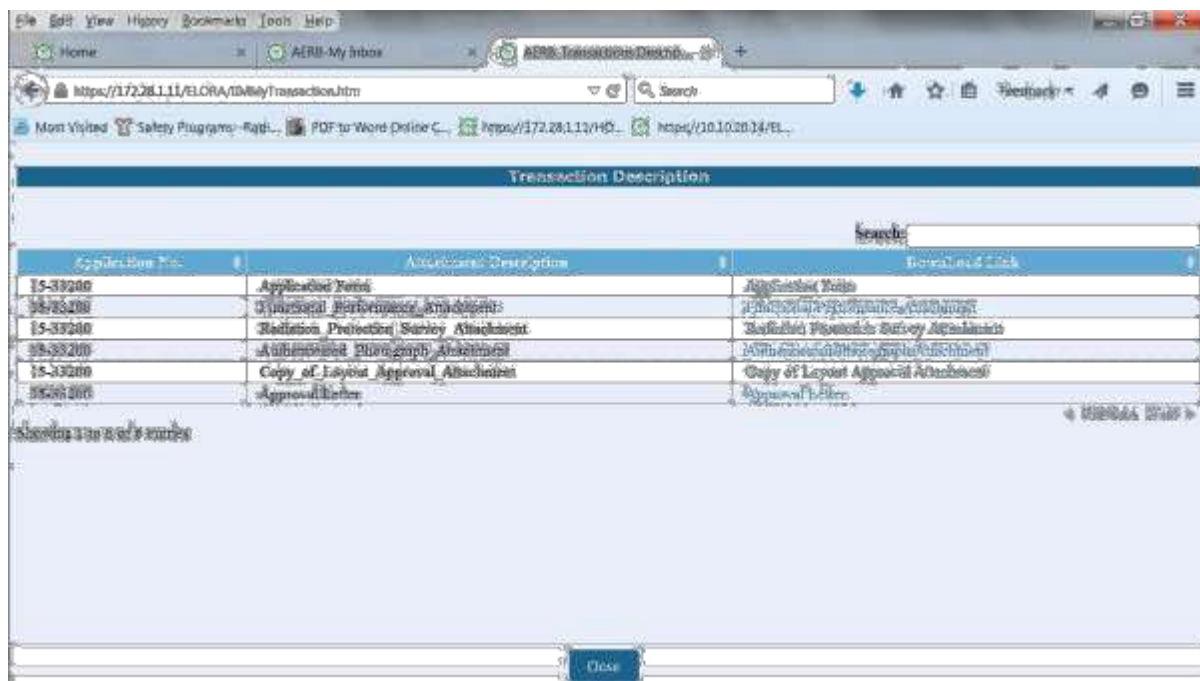
Below the list is a checkbox labeled 'I have read and agree to the Terms & Conditions' which is checked. At the bottom are 'Submit', 'Reset', and 'Close' buttons.

Message after submission of Form:



The status of the application can be viewed through the “My Application” tab.





The approval letter can be downloaded.



Approval of Source Storage Facility:

Selection of Form: Regulatory Form → Industrial Radiography → Approval of Source Storage Facility

From the “Regulatory form” tab Click the “APPROVAL OF SOURCE STORAGE FACILITY” form, then the form will open as shown below.

The screenshot shows a web browser window displaying the 'Approval of Source Storage Facility' form. The browser's address bar shows the URL: https://172.28.1.11/ILCR6A/IRI_A3Approval_of_Source_Storage_Facility.htm. The form has a blue header with the text 'INDUSTRIAL RADIOGRAPHY' and 'APPROVAL OF SOURCE STORAGE FACILITY'. Below the header, there are four tabs: 'Location of Site', 'Source Storage Facility Details', 'Checklist', and 'Attachments'. The 'Location of Site' tab is currently selected. The form contains several input fields for site details, including 'Site Reference No.', 'Name', 'Address Line 1', 'Address Line 2', 'Landmark', 'State', 'City', 'Pin', 'Name of the Head of the above Site', 'Designation of the Head of the above Site', 'Email', 'Telephone', 'Mobile', 'Fax No', and 'Status of the Source storage room approval'. At the bottom of the form, there are three buttons: 'Submit', 'Clear', and 'Reset'.

Fill/select the fields in the tab “Location of site” and “Source Storage Facility Details” verify the “Check List” tab and upload the necessary attachment in the “Attachment” tab. Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded.

Application for Procurement of Radiography Devices:

Selection of Form: Regulatory Form → Industrial Radiography → Procurement of Radiography Device

This form can be used for the approval of procurement/import of Industrial Radiography Exposure Device. This form can be used for Fresh or Resale Device Procurement. From the Regulatory form tab click the “PROCUREMENT OF RADIOGRAPHY DEVICE” form, then the form will open as shown below.

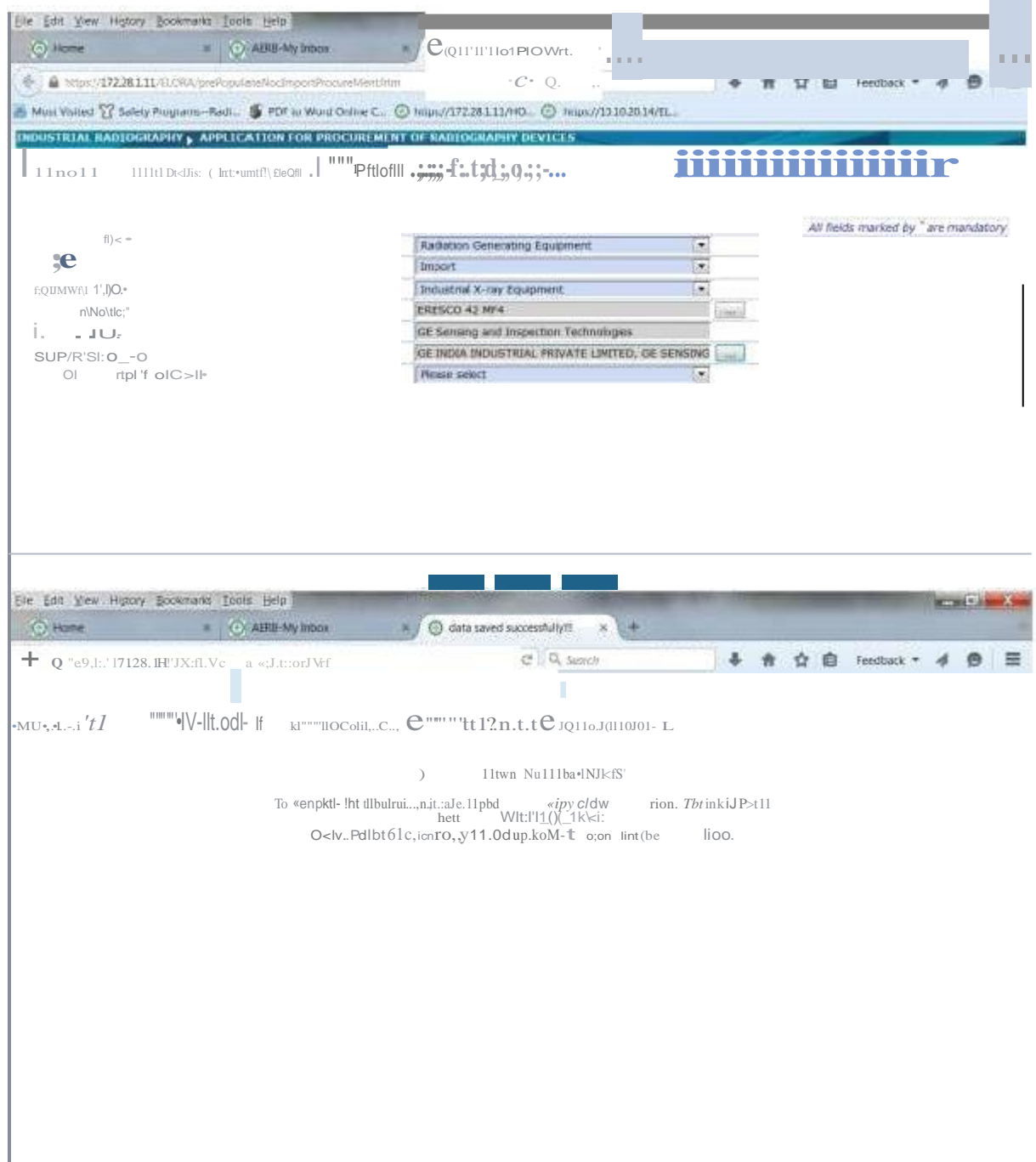
Name	Date of Birth	Designation	Qualification	Experience (in years)	PMS No.
NAUSHAD N	20/03/1983		Post MSc Diploma in Radiological Physics	0.0	

Showing 1 to 1 of 1 entries

Proceed to fill the form if the details is up to date. If details are correct move to next Tab else update the Worker Details

Previous Next Freeze Close Reset

Fill/select the fields in the tab “Equipment Details” and upload the necessary attachment in the “Attachment” tab. Then click on “submit” button.



Equipment Receipt Intimation:

Selection of Form: Regulatory Form → Industrial Radiography → Equipment Receipt Intimation

Once the equipment is received, then this form is required to be filled. If the device is procured with source, then in addition to this form, Source Receipt Intimation s also required to be filled. To fill this form the Procurement approval reference no. is required to be selected. From the Regulatory form tab click the “EQUIPMENT RECEIPT INTIMATION “form, then the form will open as shown below.

The screenshot shows a web browser window with the URL <https://172.28.1.11/ILORA/erintimation.htm>. The browser has tabs for 'Home', 'AERB-My Inbox', and 'Equipment Receipt Intimat...'. The page has two tabs: 'Equipment Receipt Details' (active) and 'Attachment'. The form contains the following fields:

- Purpose for submission of Intimation of receipt* (Dropdown menu with "--Please Select--")
- Ref. No. of Procurement Approval* (Text input field)
- Make (Text input field)
- Model (Text input field)
- Serial No.* (Text input field)
- Date of Receipt of Device* (Text input field)
- Location of Storage of Devices (Section header)
- Name of Site (Text input field)
- Address Line1 (Text input field)
- Address Line2 (Text input field)
- Landmark (Text input field)
- Pin (Text input field)
- City (Text input field)
- State (Text input field)

All fields marked by * are mandatory.

At the bottom of the form are three buttons: 'Submit', 'Close', and 'Reset'.

Fill/select the fields in the tab “Equipment Receipt Details” and upload the necessary attachment in the “Attachment” tab. Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded.

Application for Source Procurement:

Selection of Form: Regulatory Form → Industrial Radiography → Procurement of Source

This form can be used for procurement of Fresh, Replacement and Replenishment. The term Fresh is for the procurement of source for a newly procured device, whose Equipment receipt intimation is already submitted and Replenishment is for procurement of source for an empty device whose source is already disposed off. From the Regulatory form tab Click the “PROCUREMENT OF SOURCE“, then the form will open as shown below.

The screenshot shows a web browser window with the URL <https://172.28.1.11/ILORA/IRAS/ProcAction.htm>. The page title is "INDUSTRIAL RADIOGRAPHY APPLICATION FOR SOURCE PROCUREMENT". The form has two tabs: "Source Details" and "Attachments". The "Source Details" tab is active and contains the following fields:

- Procurement Type* (dropdown menu)
- Purpose of Source Procurement* (dropdown menu)
- Equipment in which Source to be loaded* (text input)
- Source Supplier* (text input)
- Source Details sub-section:
 - Model* (text input)
 - Radioisotope* (text input)
 - Manufacturer* (text input)
 - Activity(TBq)* (text input)

A note at the top right of the form states: "All fields marked by * are mandatory". At the bottom of the form are three buttons: "Submit", "Close", and "Reset".

Fill/select the fields in the tab “Source Details” and upload the necessary attachment in the “Attachment” tab. Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded.

Source Receipt Intimation:

Selection of Form: Regulatory Form → Industrial Radiography → Source Receipt Intimation

This form is required to be submitted after the receipt of source (fresh, replacement or replenishment). This form is also required to be submitted after procurement of radiography device with source (along with equipment receipt intimation). From the

Regulatory form tab Click the “SOURCE RECEIPT INTIMATION “, then the form will open as shown below.

The screenshot shows a web browser window with the URL <https://172.28.1.11/ILORA/Intimation.htm>. The page title is "INDUSTRIAL RADIOGRAPHY APPLICATION FOR SOURCE RECEIPT INTIMATION". The form is titled "Source Receipt Details". It contains the following fields:

- Ref. No. of Procurement Approval*
- Equipment Identification Number
- Make
- Model
- Equipment Serial No.

Below these fields is a section titled "Source Details" with the following fields:

- Radiosotope
- Activity (TBq)*
- Date of Activity*
- Date of Receipt of Source*
- Source Serial No*
- IGA No.

A note at the top right states: "All fields marked by * are mandatory". At the bottom of the form, there is a checkbox labeled "I have read and agree to the Terms & Conditions" and three buttons: "Submit", "Clear", and "Reset".

Fill/select the fields in the tab “Source Receipt Details”. The procurement approval of the source/device with source is required to be selected in this form. Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded.

Licence for Industrial Radiography Facility:

Selection of Form: Regulatory Form → Industrial Radiography → Licence For Industrial Radiography Facility

This form is required to be filled for Fresh or Renewal of licence for operation of Industrial Radiography facility. This form can be filled only if the institute has Radiation Monitoring equipments, Radiography personnel approved through e-Lora and at least one radiography device. From the “Regulatory form” tab Click the

“LICENCE FOR INDUSTRIAL RADIOGRAPHY FACILITY “, then the form will open as shown below

The screenshot shows a web browser window with the URL <https://172.28.1.11/LORA/sumLic.htm>. The page title is "INDUSTRIAL RADIOGRAPHY LICENCE FOR INDUSTRIAL RADIOGRAPHY FACILITY". The form has five tabs: "Worker Details", "Instrument Details", "Source Details", "Licence Details" (which is active), and "Attachment Details". In the "Licence Details" tab, there is a dropdown menu labeled "Application For" with the text "--Please Select--". Below this are four mandatory questions, each with "Yes" and "No" radio buttons. The questions are: "Whether adequate number of RSM available at every site", "Emergency Handling Accessories available at all sites", "Whether adequate number of RSDs are available", and "Adequate Security Arrangements maintained for radiation sources". A note on the right says "All fields marked by * are mandatory". At the bottom of the form are three buttons: "Freeze", "Close", and "Reset".

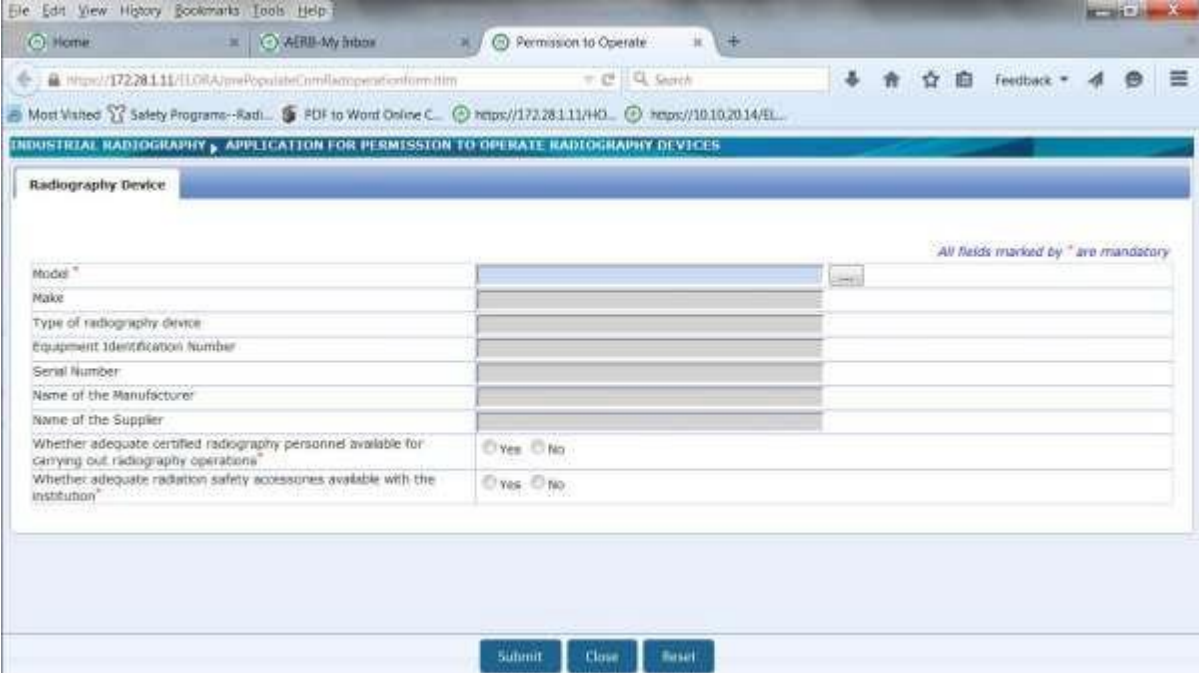
Fill/select the fields in the tab “Licence Details” and upload the necessary attachment in the “Attachment” tab. Then click the “Freeze” button. Download the first page of the application and sign it with seal. Then Open the Tab “My Application” and upload the signed form. Then select the application and click submit button.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded after approval.

Permission to Operate Radiography Devices:

Selection of Form: Regulatory Form → Industrial Radiography → Permission to Operate Radiography Devices

This form is required to be filled for each radiography device before its routine operation. This form can be filled after submission of Equipment Receipt Intimation and source receipt intimation (for IGRED). From the “Regulatory form” tab Click the “PERMISSION TO OPERATE RADIOGRAPHY DEVICES “, then the form will open as shown below.



The screenshot shows a web browser window with the title 'Permission to Operate'. The address bar displays the URL: <https://172.28.1.11/ILORA/jsp/PopulateCnmRADIOoperationform.htm>. The page header reads 'INDUSTRIAL RADIOGRAPHY APPLICATION FOR PERMISSION TO OPERATE RADIOGRAPHY DEVICES'. Below this is a tab labeled 'Radiography Device'. The form contains several input fields: 'Model *', 'Make', 'Type of radiography device', 'Equipment Identification Number', 'Serial Number', 'Name of the Manufacturer', and 'Name of the Supplier'. There are also two radio button questions: 'Whether adequate certified radiography personnel available for carrying out radiography operations?' and 'Whether adequate radiation safety accessories available with the institution?'. A note on the right states 'All fields marked by * are mandatory'. At the bottom, there are three buttons: 'Submit', 'Close', and 'Reset'.

Fill/select the fields in the tab “Radiography Device” Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded after approval.

Movement of IGRED/X-Ray Device / Portable Accelerator:

Selection of Form: Regulatory Form → Industrial Radiography → Approval for Movement

This form can be used to obtain the permission for radiography work and movement of Radiography device from one site to another. It may be noted that this form can be filled only if the institute has a valid licence and the Radiography device has got permission to operate, by filling up the previous form (ie Sr. No.10 in this document). This form can also be used for Movement of IGRED for source replacement and movement of radiography devices for storage at central source storage facility. To fill this form for Source Replacement, the approval for source replacement is required to be obtained by filling up the “Procurement of Source” form and Details of Approval Reference No is required to be provided. From the “Regulatory form tab Click the “Approval for Movement “, then the form will open as shown below

The screenshot shows a web browser window with the URL https://172.28.1.11/ILORA/IR_AbSite_Approval_and_Movement_of_IGRED.htm. The page title is "INDUSTRIAL RADIOGRAPHY - APPROVAL FOR MOVEMENT OF IGRED/X-RAY DEVICE / PORTABLE ACCELERATOR". The form is divided into two tabs: "Equipment location Details" (active) and "Attachments".

Equipment location Details

Type of Radiography Device: IGRED
Purpose for Movement of Radiography Device: --Please Select--

*All fields marked by * are mandatory*

Equipment Details

Equipment Id *		Cancel
Make		
Model		
Sr. No.		
Source		
Activity(TBq)		

Proposed date of movement of the Radiography Device:

Proposed mode of transport of the Radiography Device: ☐ Rail ☐ Road ☐ Air ☐ Sea

Provide Vehicle Details:

Buttons: Submit, Clear, Reset

File Edit View History Bookmarks Tools Help

AERS-My Inbox

https://172.28.1.11/ELORA/IR_A6Site_Approval_and_Movement_of_IGRED.htm

Most Visited Safety Programs-Radi... FBI-to Word Online C... https://172.28.1.11/HO... https://10.10.20.34/EL...

INDUSTRIAL RADIOGRAPHY - APPROVAL FOR MOVEMENT OF IGRED/X-RAY DEVICE / PORTABLE ACCELERATOR

Equipment location Details

All fields marked by * are mandatory

Type of Radiography Device * IGRED

Purpose for Movement of Radiography Device * Approval for Movement and Radiography Operation

Equipment Details

Equipment Id *	
Make *	
Model *	
St. No. *	
Source *	
Activity (Bq) *	

Present Site Details

Name of Site *	
City *	
Pin *	

Submit Clear Reset

It may be noted in the field “Nature of Radiography Job”, the term “Permanent” means the Radiography work at a site where approved radiography source storage facility or enclosure is available for the institute, “Temporary” means a short duration work (less than a month) in a site where approved radiography source storage facility or enclosure is not available for the institute (however temporary exclusive secure storage facility is provided by the contractor) and “call basis” means that radiography device do not store at the proposed site for radiography work and return to approved source storage facility (at present site in application form) after completion of radiography work.

Fill/select the fields in the tab “Particulars of Radiography and source storage”, “Personnel Details” and “Instrument Details” and upload the necessary attachment in the “Attachment” tab. The excel attachment (Particulars of Radiography Work) is required to be downloaded, save and upload, if applicable. Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded after approval.

Movement Receipt Intimation:

Selection of Form: Regulatory Form → Industrial Radiography → Movement Receipt Intimation

It is necessary to submit this form after the approval of movement (by filling the form no. 11 in this document) and receipt of the device at the site approved. This form is not required to be filled, if the permission of radiography work is “On call Basis”. From the “Regulatory form” tab Click the “Movement Receipt Intimation”, then the form will open as shown below

The screenshot shows a web browser window with the URL <https://172.28.1.11/ILORA/mvIntimation.htm>. The page title is "INDUSTRIAL RADIOGRAPHY APPLICATION FOR MOVEMENT RECEIPT INTIMATION". The form is titled "Details of Movement Intimation". It contains the following fields:

- Movement Approval Reference No. *
- Purpose Of Movement *
- Address of the site where equipment is moved:
 - Name of Site *
 - Address Line1 *
 - Address Line2 *
 - Landmark *
 - City *
 - Pin *
 - State *
- Equipment Identification Number *
- Equipment Make *
- Equipment Model *
- Equipment Serial No. *

A note at the top right of the form states: "All fields marked by * are mandatory". At the bottom of the form, there are three buttons: "Submit", "Clear", and "Print".

Fill/select the fields in the tab “Details of Movement Intimation” Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded after approval.

Application for Extension of Approval of Source Movement:

Selection of Form: Regulatory Form → Industrial Radiography → Application of extension of Movement Approval

This form can be used for extension of permission for radiography work at an approved site. For this form reference no. of earlier approval (by filling the form no. 11 in this document) is required to be provided. From the “Regulatory form” tab Click the

“Application of extension of Movement Approval“, then the form will open as shown below

The screenshot shows a web browser window with the URL https://172.28.1.11/ILORA/IR_AIS_Extension.htm. The page title is "INDUSTRIAL RADIOGRAPHY - APPLICATION FOR REVALIDATION OF APPROVAL OF SOURCE MOVEMENT". The "General Details" tab is active. The form contains the following fields:

- Reference No. previous Approval for Source Movement and Radiography Work*
- Equipment Identification No*
- Make*
- Model*
- Serial No.*
- Name Of Site*
- City*
- State*
- Proposed date of completion of Radiography work at this site*
- Reason for revalidation*

A note at the top right of the form states: "All fields marked by * are mandatory". At the bottom of the form, there are three buttons: "Submit", "Clear", and "Reset".

Fill/select the fields in the tab “General Details” Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded after approval.

Consent for Release:

Selection of Form: Regulatory Form → Industrial Radiography → Consent for Release

This form can be used for release of the approved (in the name of the institute) Radiography Source Storage facility, Radiography Enclosure and Radiography Devices. The released devices or facility can be approved in the name of another institute by filling up the form for procurement of device as resale and Renewal and Re-approval form respectively. For IGRED, this form can be filled only after the disposal of the source in it with necessary approval of AERB. From the “Regulatory form” tab Click the “Consent for Release”, then the form will open as shown below

The screenshot shows a web browser window with the URL https://172.28.1.11/ILORA/IRI_A14/Consent_for_Release.htm. The page title is "INDUSTRIAL RADIOGRAPHY - CONSENT FOR RELEASE". The form is titled "Details of Industrial Radiography". It contains two main input fields: "Application For Release Of*" and "Identification Number*". A dropdown menu is open for the "Application For Release Of*" field, showing the following options: "Please Select...", "Source", "Accelerator", "IONED", "Industrial X-ray Equipment", "Source Storage Facility", and "Enclosure". A note on the right side of the form states "All fields marked by * are mandatory". At the bottom of the form are three buttons: "Submit", "Reset", and "Close".

The screenshot shows a web browser window with the URL https://172.28.1.11/ELORA/IR_AIA.Consent_for_Release.htm. The main page is titled 'INDUSTRIAL RADIOGRAPHY - CONSENT FOR RELEASE'. The 'Details of Industrial Radiography' tab is active, showing a form with the following fields:

- Application For Release Of:
- Identification Number:

An 'Enclosure Release Details - Moolta Firefox' popup window is open, displaying a table of release details. The table has the following data:

S.N.	Identification No.	Name of Site	Site Code	City	Pin	State
1	IR-P-20008	M/s. Birla's Non-Struc. Pvt. Ltd.	IR-S-20004	Coimbatore	641005	Coimbatore
2	IR-P-20004	NN NDT SOLUTIONS	IR-S-20002	Mumbai	400098	Mumbai
3	IR-P-20007	Singareni Thermal Power Plant	IR-S-20003	Ahmedabad	380015	Ahmedabad

Below the table, it says 'Showing 3 of 3 entries'.

Fill/select the fields in the tab “Details of Industrial Radiography” Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded after approval.

Renewal and Reapproval:

Selection of Form: Regulatory Form → Industrial Radiography → Renewal and Re-approval

This form can be used for renewal of approval of radiography source storage facility or enclosure. Earlier approval reference no. of the radiography source storage facility or enclosure is required to be provided in this form. The term Re-approval is used to approve the released (by filling the Consent for Release form No. 14 in this document) radiography source storage facility or enclosure in the name of radiography institute.

From the “Regulatory form” tab Click the “Renewal and Re-approval”, then the form will open as shown below

The screenshot shows a web browser window with the URL https://172.28.1.11/ILORA/IR_AIS_Ren_Re-Approval/51.htm. The page title is "INDUSTRIAL RADIOGRAPHY - RENEWAL AND RE-APPROVAL OF SOURCE STORAGE FACILITY AND ENCLOSURE". The form is titled "Details of Enclosure/Source Storage Facility". It contains several fields: "Purpose of Application" (a dropdown menu with "Renewal" and "Re-Approval" options), "Type of Facility", "Period of Agreement or period Of Contract(in months)", "Source Storage Facility ID/Enclosure ID", "Name of Site", "Site Code", "City", "Pin", and "State". A note on the right side of the form states "All fields marked by * are mandatory". At the bottom of the form, there are three buttons: "Submit", "Reset", and "Close".

Fill/select the fields in the tab “Details of Enclosure or Source Storage facility” Then click the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and the approval letter can be downloaded after approval.

Decommissioning of Radiography Equipment

Selection of Form: Regulatory Form → Industrial Radiography → Decommissioning of Radiation Equipment

This form can be used for decommissioning of radiography devices. Please be noted that for Industrial Gamma Radiography Exposure Devices (IGRED), device will be available for selection for decommissioning only after disposal of the source in it (Please refer guidelines for “Transport and Disposal Approval through eLORA” for disposal procedure)

The screenshot shows the AERB My Inbox portal. The left sidebar contains a menu with 'Regulatory Forms' highlighted. The main content area displays a list of recent applications with columns for Date and Time, and a description of the application. The 'Regulatory Forms' menu is expanded, showing a list of forms including 'Decommissioning of Radiation Equipment'.

Date and Time	Description
04/07/2016 03:06 PM	N0009: You have successfully created application for Licence for Operation with application no. 16-147958.
24/06/2016 03:33 PM	ATUL KUMAR SHUKLA successfully dissociated from your Institute.
24/06/2016 03:33 PM	NAGENDRA SINGH successfully dissociated from your Institute.
20/06/2016 06:26 PM	Your application for Permission to Use Radiography Enclosure (ref no. 16-143996) is Approved. Approval No is 16-PURE-114223.
18/06/2016 03:34 PM	N0004: You have successfully submitted application for Permission to Use Radiography Enclosure with Application No. 16-143996.
	Your application ref no. 16-143393 is Rejected.

The screenshot shows the 'INDUSTRIAL RADIOGRAPHY APPLICATION FOR DECOMMISSIONING OF RADIATION EQUIPMENT' form. The form is divided into two tabs: 'General Details' and 'Attachments'. The 'General Details' tab is active, showing a form with several fields and a 'Submit' button.

General Details

Equipment Type*

Equipment Identification No.*

Reason for Decommissioning of Equipment*

Radiation equipment/s/wicesources found free of any radiation contamination* ☐ Yes ☐ No ☐ NA

Agency, who will carry out the decommissioning*

Any other additional information

Fill/select the fields in the tab “General Details” and provide attachments in attachments tab, then click on the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab and approval letter can be downloaded.

Intimation of Decommissioning

Selection of Form: Regulatory Form → Industrial Radiography → Intimation of Decommissioning

It is necessary to submit this form after decommissioning of the equipment (for which the approval of decommissioning of radiography equipment is obtained by filling form no. 16 of this document). Reference no. of approval of decommissioning of radiography equipment should be selected in this form



The screenshot shows a web browser window with the URL <http://www.aerb.gov.in/ELORA/commonDecommissionIntimationAction.htm>. The page title is "INDUSTRIAL RADIOGRAPHY - INTIMATION FOR DECOMMISSIONING OF RADIATION EQUIPMENT". The "General Details" tab is selected, and the "Attachments" tab is also visible. The form contains the following fields:

- Equipment Type* (Dropdown menu open, showing options: Please Select, Industrial X-ray Equipment, Accelerator, IORED)
- Decommissioning Approval No.*
- Equipment Identification No.
- Equipment Serial No.
- Make
- Model
- Date of Decommissioning*

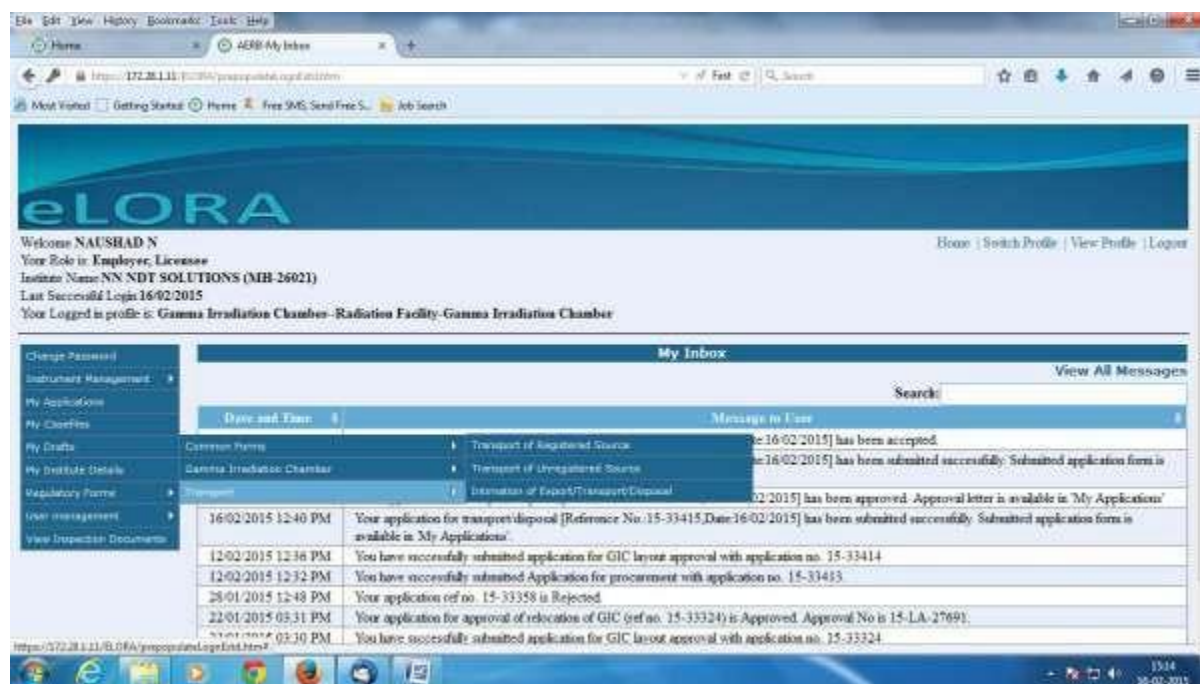
A note at the top right states: "All fields marked by * are mandatory". At the bottom of the form, there are three buttons: "Submit", "Reset", and "Close".

Fill/select the fields in the tab “General Details” and provide attachments in attachments tab, then click on the “submit” button. On successful submission the message will appear in the screen and the application pdf can be downloaded.

The status of the application can be viewed through the “My Application” tab.

9 Disposal Approval through eLORA

Disposal Applications can be accessed through the “Transport” tab in Regulatory Forms



Transport of Registered Source

The sources which are already registered with eLORA will be available in this form. This form consists of three tabs; General Details, Package Details and Attachment Details.

In general details tab, details of sources to be transported/disposed and destination of transport/disposal to be provided. Three options will be available in the field 'Application For'; Export of radioactive source, transfer of radioactive source for disposal in India and transfer of radioactive source to Indian supplier. Based on requirement, the selection has to be made. Fields for capturing required information will be populated based on selection in that field.

The list of registered source will be populated on clicking button provided in 'Source Identification No' column as given below. The source which are to be disposed/transported should be selected from the list.

Select	Source Identification No.	Name of the radioactive source	Activity	Nature of application of source	Name and address of the supplier of the radioactive source
<input type="radio"/>	S-GRC-010105	Co-60	3.000000 TBq	Gamma Irradiation Chamber	Board of Radiation and Isotope Technology, Project House, V.N. Purav Marg, Deonar, Mumbai - 400 094, India
<input type="radio"/>	S-GRC-010106	Co-60	33.000000 TBq	Gamma Irradiation Chamber	Board of Radiation and Isotope Technology, Project House, V.N. Purav Marg, Deonar, Mumbai - 400 094, India
<input type="radio"/>	S-GRC-010107	Co-60	4.000000 TBq	Gamma Irradiation Chamber	Board of Radiation and Isotope Technology, Project House, V.N. Purav Marg, Deonar, Mumbai - 400 094, India
<input type="radio"/>	S-GRC-010113	Co-60	3.000000 TBq	Gamma Irradiation Chamber	Board of Radiation and Isotope Technology, Project House, V.N. Purav Marg, Deonar, Mumbai - 400 094, India
<input type="radio"/>	S-GRC-010114	Co-60	3.000000 TBq	Gamma Irradiation Chamber	Board of Radiation and Isotope Technology, Project House, V.N. Purav Marg, Deonar, Mumbai - 400 094, India
<input type="radio"/>	S-GRC-010115	Co-60	5.000000 TBq	Gamma Irradiation Chamber	Board of Radiation and Isotope Technology, Project House, V.N. Purav Marg, Deonar, Mumbai - 400 094, India

Showing 1 to 6 of 6 entries

All relevant information to be filled-in before moving to next tab, Package Details.

The screenshot shows the 'TRANSPORT OF REGISTERED SOURCE' application form. The 'Application For' dropdown is set to 'Transfer of radioactive source for disposal in India'. Below this, a table lists details of the source to be transported/disposed of:

Source Identification No.	Name of the radioactive source	Activity (as on date)	Physical form	Nature of application of source	Name and address of the supplier of the radioactive source
IS-GIC-010103	Co-60	3.000000 TBq	Solid	Gamma Irradiation Chamber	Board of Radiation and Isotope Technology, Project House, V.N.Purav Marg, Oshor, Mumbai - 400 594, India

Buttons 'Add row' and 'Delete row' are located below the table. The 'Name/Type of Agency' dropdown is set to 'WMD-BARC'. At the bottom, there are 'Submit', 'Reset', and 'Close' buttons.

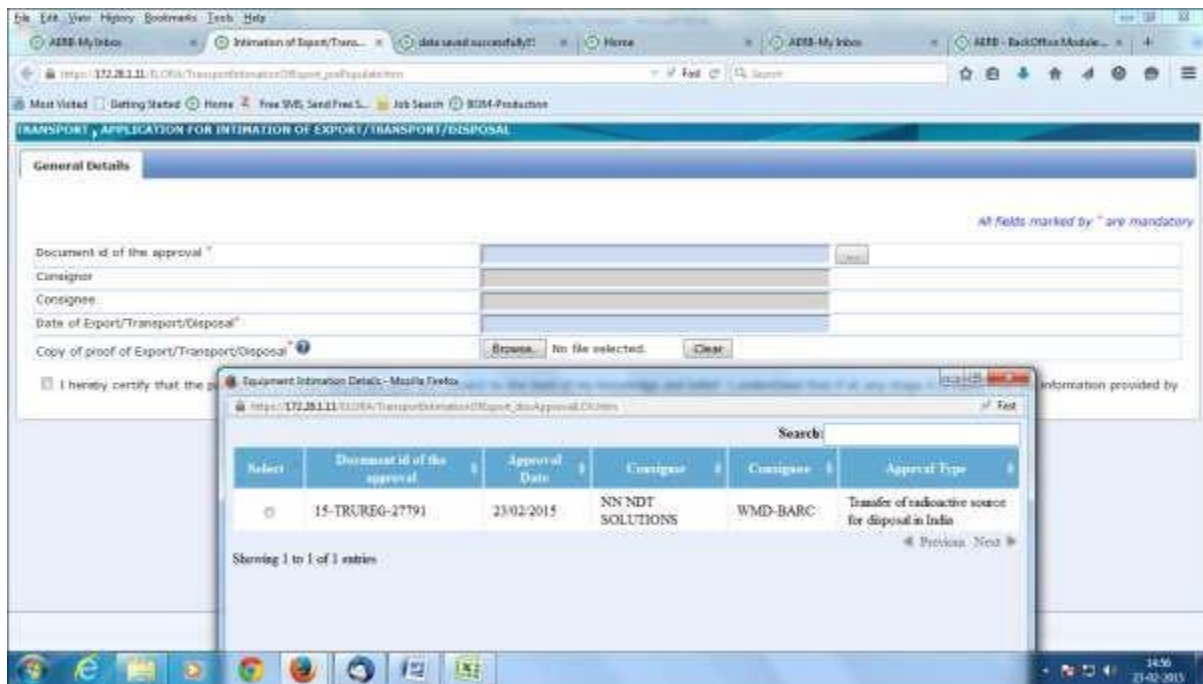
Provide necessary attachments and submit application. After review and approval by AERB, you will get intimation in Inbox regarding approval/rejection of application form. E-mail will also be send to the registered mail id regarding this. The approval letter will be accessible from 'My Applications' menu.

Intimation of Export/Transport/Disposal

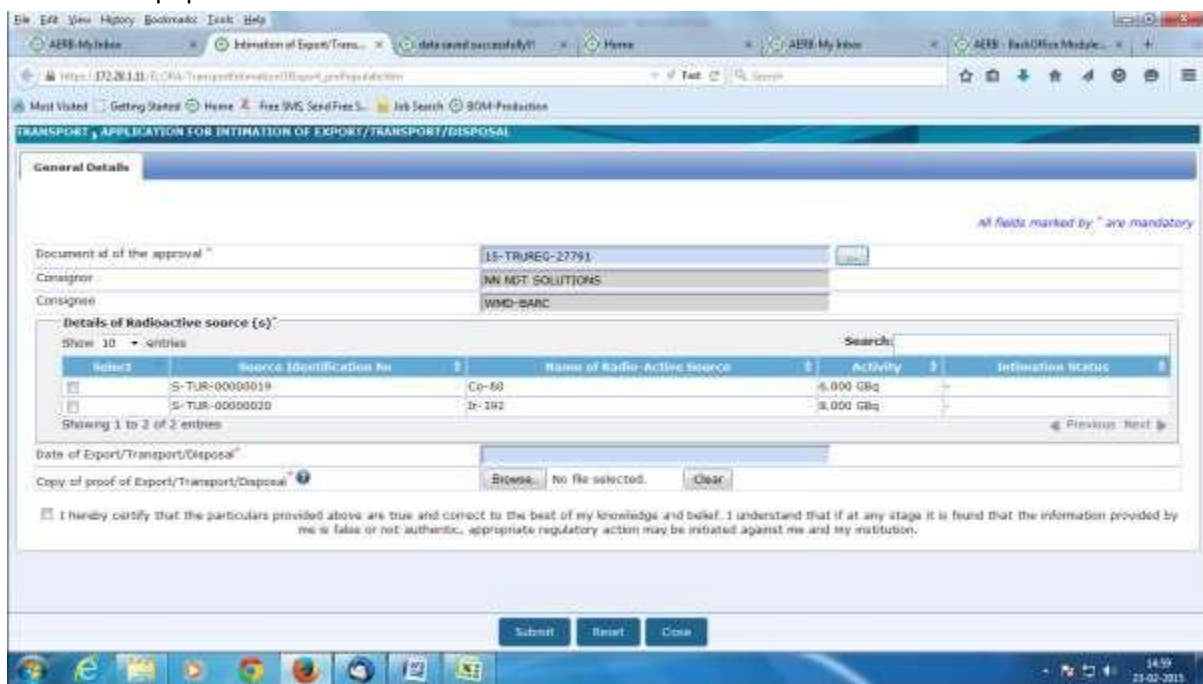
After completing export/transport/disposal, end user has to intimate AERB regarding the same using this form. The steps submitting the form are given below;

The screenshot shows the 'APPLICATION FOR INTIMATION OF EXPORT/TRANSPORT/DISPOSAL' form. It includes fields for 'Document id of the approval', 'Consignor', 'Consignee', and 'Date of Export/Transport/Disposal'. There is a 'Browse' button for uploading a 'Copy of proof of Export/Transport/Disposal'. A checkbox at the bottom states: 'I hereby certify that the particulars provided above are true and correct to the best of my knowledge and belief. I understand that if at any stage it is found that the information provided by me is false or not authentic, appropriate regulatory action may be initiated against me and my institution.' At the bottom, there are 'Submit', 'Reset', and 'Close' buttons.

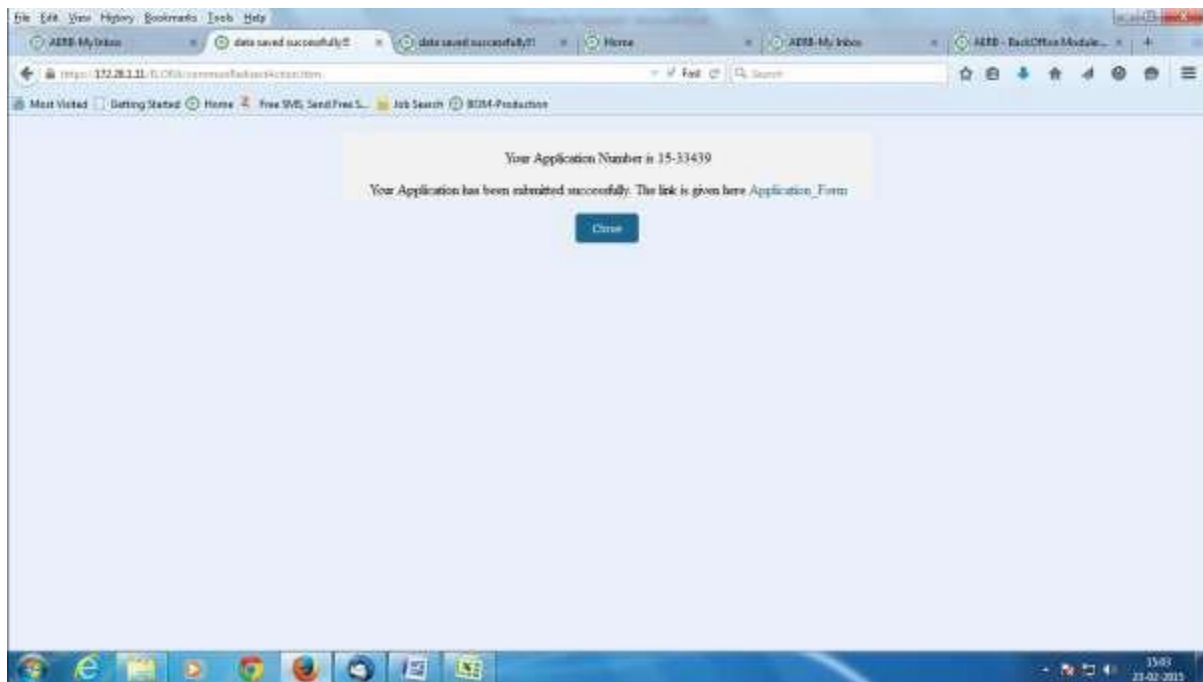
Click on the button provided in the field 'Document id of the approval', a screen with all transport approvals for which intimation is pending will appear as shown below;



Select the document id of the approval for which intimation has to be submitted. The relevant data will be auto-populated based on the selected document id.



Enter the relevant information and attach proof of Export/Transport/Disposal before submitting the form.



After review and approval by AERB, you will get intimation in Inbox regarding approval/rejection of intimation. E-mail will also be send to the registered mail id regarding this. The status of the source(s) will be changed to 'Disposed' after the approval of this application form only.

10 Procedure for submission of application for approval of Certified Radiographer (CR)/Site in Charge (SIC)/Trainee in e-LORA

Approval process of CR/SIC/Trainee can be initiated through Employer login in eLORA.

The procedure is as follows:


Step 1.

From the AERB web page (www.aerb.gov.in) click on eLORA to open the home page of eLORA , then the following screen will appear .

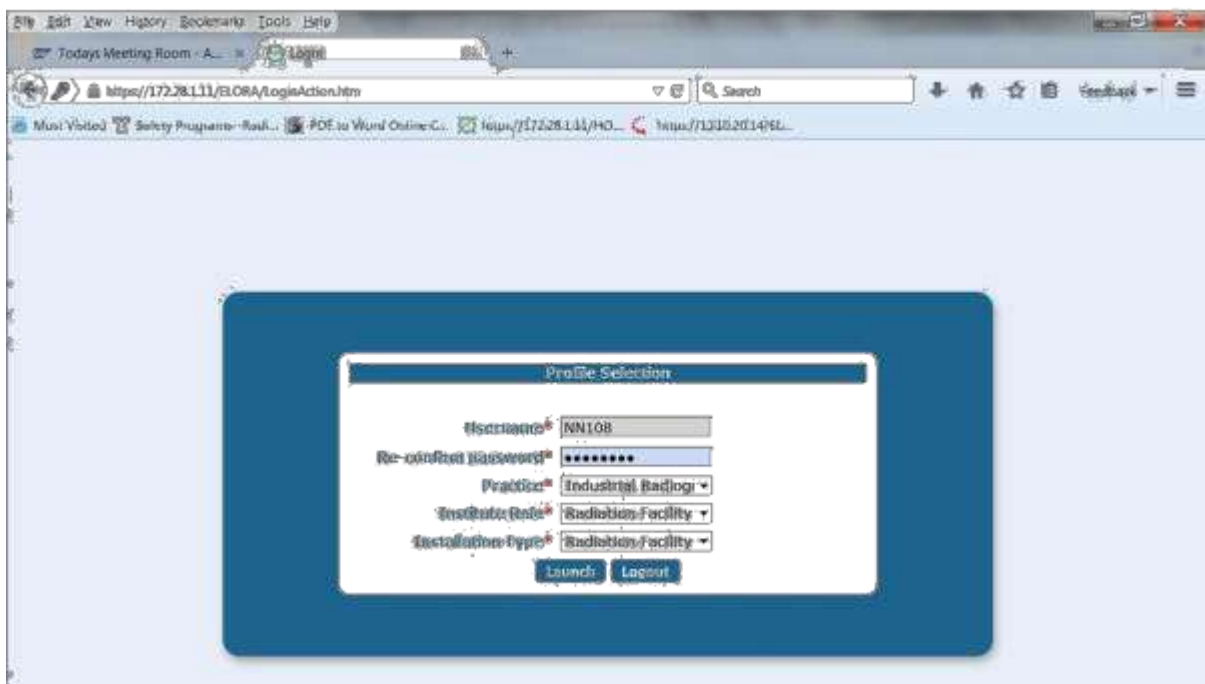
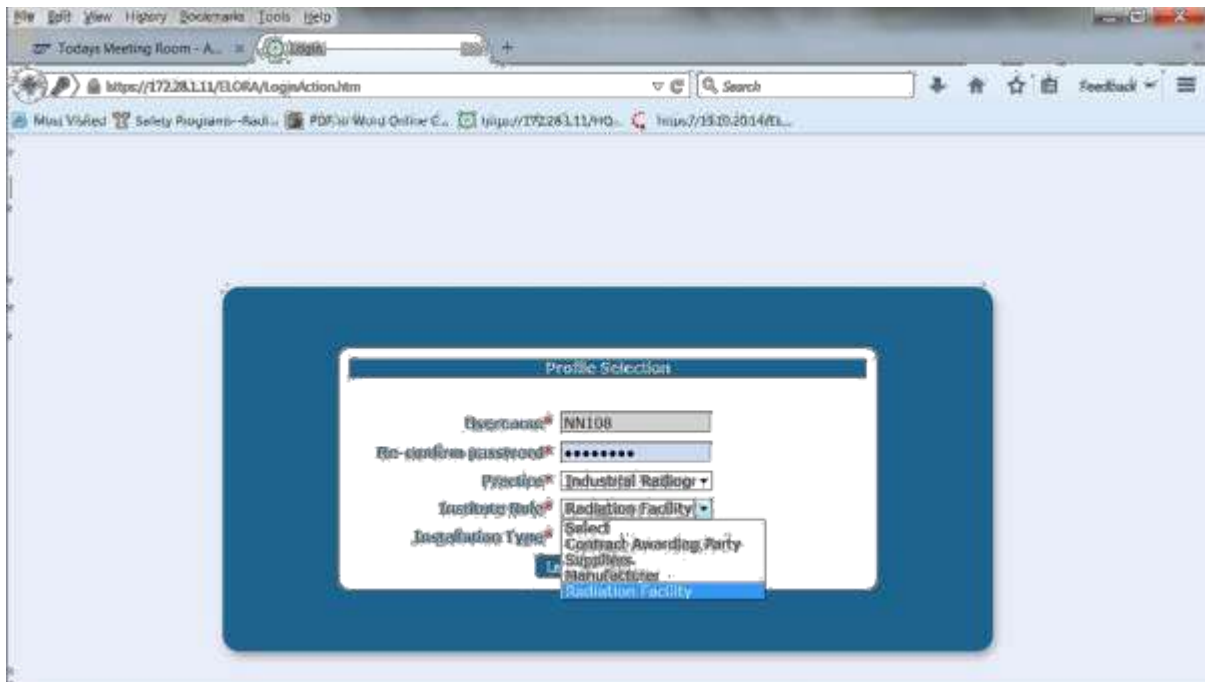


Step-2.

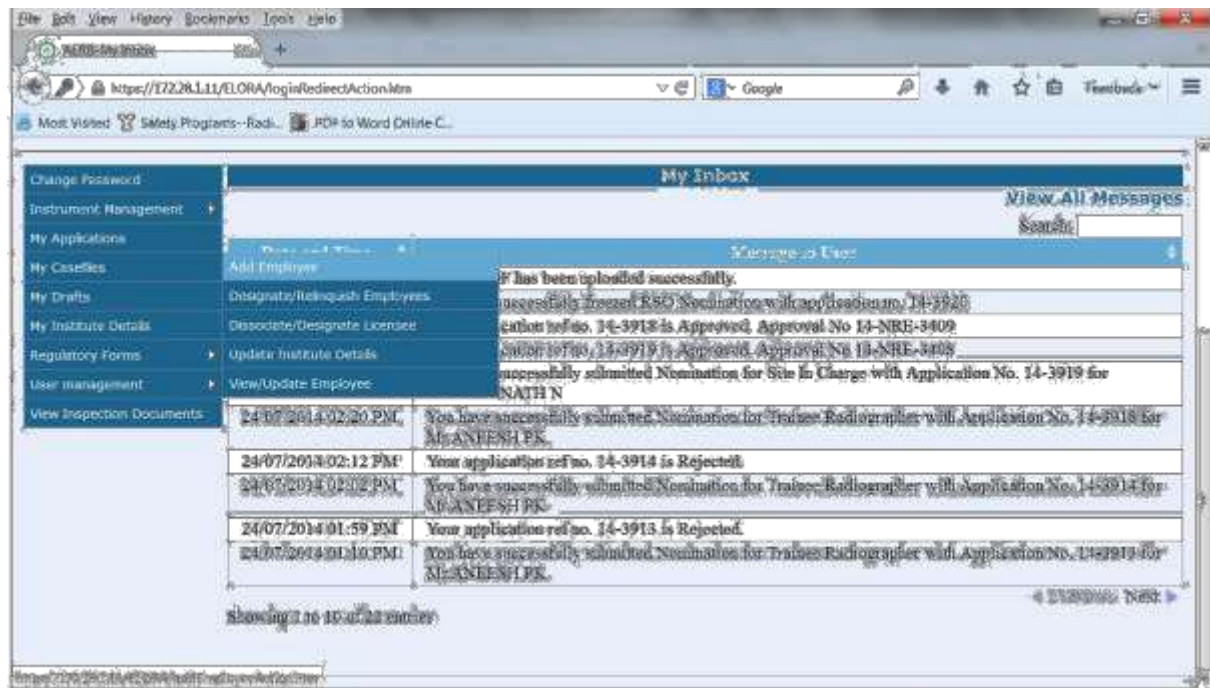
After providing Employer's Username and Password, System will navigate to Profile selection page if multiple practices are available in the Institute, then you have to select the practice as "Industrial Radiography".



The screenshot shows a web browser window with a 'Login' tab. The address bar displays 'https://172.28.1.11/1108/LoginAction.htm'. The main content area features a 'Profile Selection' form. The form includes a 'Username*' field with the value 'NN108', a 'Re-confirm password*' field, and a 'Practice*' dropdown menu currently set to '--Select One--'. At the bottom of the form are 'Launch' and 'Logout' buttons.

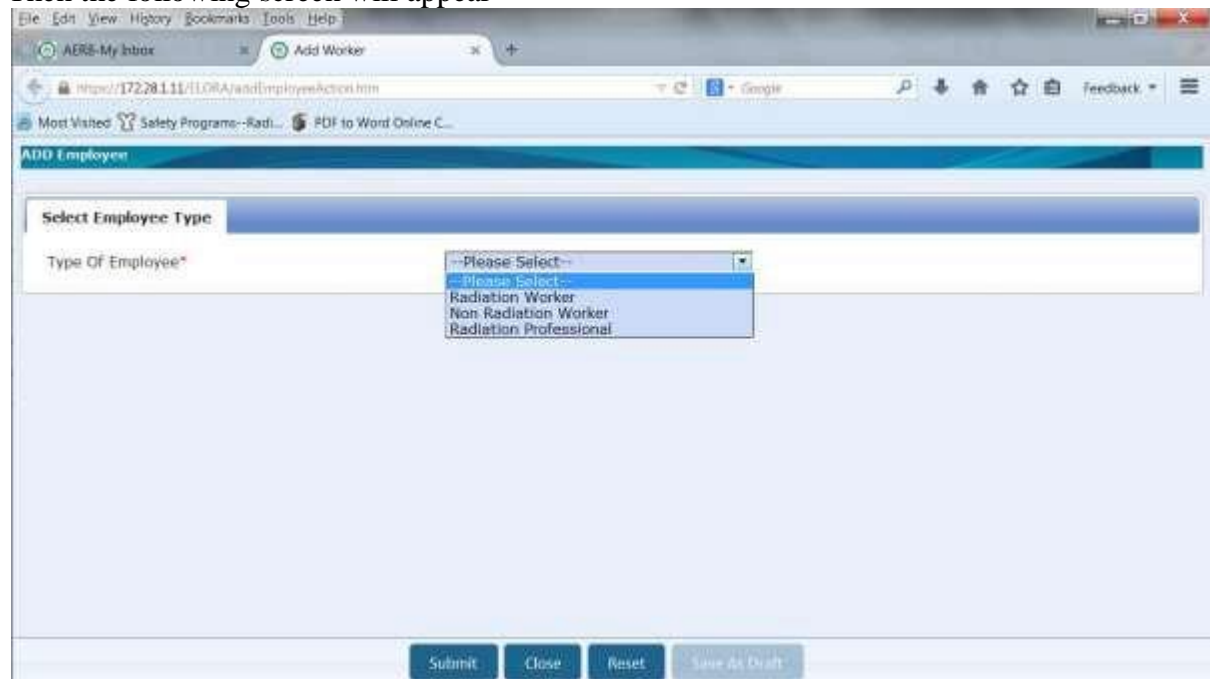


If only one practice is available for the institute, the system will directly display the HOME page of your profile. Then, you have to select the “User Management” tab & Add Employee as shown below



Step-3

Then the following screen will appear



You have to select Radiation Professional in case of CR/SIC & Radiation Worker in case of Trainee.

Upon Selection of “Radiation Professional” following screen will appear

ADD EMPLOYEE

Select Employee Type

Type Of Employee* Radiation Professional

*All fields marked by * are mandatory*

Personal Details

- Title*
- First Name*
- Middle Name*
- Last Name*
- Date Of Birth* 25/7/2014
- Date Of Joining*
- Department
- Designation
- Select profile*

Operator Medical diagnostic x-ray

Submit Close Reset Save As Draft Education Detail Experience Detail

On clicking “Select Registration ID” then a screen will appear, where the Radiation Professional registration id and the date of birth of the personnel is required to be entered. Click “Search”.

ADD EMPLOYEE

Select Employee Type

Type Of Employee* Radiation Professional

*All fields marked by * are mandatory*

Personal Details

- Title*
- First Name*
- Middle Name*
- Last Name*
- Date Of Birth*
- Date Of Joining*
- Department
- Designation
- Select profile*

Select radiation professional

RP registration ID *

Date of birth of RP *

Whether the person is also Employer of the institute? *

☐ Yes ☐ No

Search

Professional Role*

PMS NO

Submit Close Reset Education Detail Experience Detail

Step-4

Enter additional fields (the fields appears in blue colour) as required (upload the Appointment Letter & click “Submit” button

File Edit View History Bookmarks Tools Help

AERB-My Inbox Add Worker

https://172.28.1.11/ILORA/addEmployeeAction.htm

Most Visited Safety Programme--Radi... PDF to Word Online C...

NOTE
(Applicable for 'Medical diagnostic x-ray facility' only.
Role shall be selected based on appropriate qualifications.
Refer AERB website for required minimum qualifications.)

Operator-medical (diagnostic x-ray) fac
Medical Practitioner-Medical diagnost

Permanent Address

Address Line1* WQ
Address Line2
Landmark
State* Haryana
City/District* Faridabad
PIN* 123456

Contact Details

Phone(R)
Mobile No. (Permanent)* 8652044390
Email (Permanent)* sreemoyee.sarkar@tcs.com
Is email(O) Address same as email(P) Address? YES
Email(O)* sreemoyee.sarkar@tcs.com
Attachment for uploading copy of Joining/Confirmation* Browse... No file selected. Clear

Submit Close Reset Save As Draft Education Detail Experience Detail

Then the following screen will appear



For “trainee” after selection of Radiation Worker in Step-3, the data fields has to be filled & submit as Step-4

Once the employee is added as per above steps the name of the employee will be listed in your Institute Profile. Then to get approval as CR/SIC/Trainee the following steps is required to be followed.

Step-1

From the User management tab Select Designate/Relinquish Employees.



Step. 2

The following screen will appear. You have to select in the field “Action” as Nominate. If you want to release an already approved CR/SIC/Trainee, you have to select Relinquish

NOMINATE/RELINQUISH EMPLOYEES

Nominate/Relinquish

All fields marked by * are mandatory

Action: --Please Select--

Type of role*: --Please Select--

Name*: --Please Select--

Date of Birth*: --Please Select--

Registration ID*: --Please Select--

Role of RP*: --Please Select--

Email(O)*: --Please Select--

Attachments: --Please Select--

Education Details: --Please Select--

Experience Details: --Please Select--

Submit Close Reset

You have to select “Type of Role” as SIC/CR/Trainee. Then the duly filled Undertakings forms & attachment has to be uploaded & submit the application by clicking the “submit” button.

NOMINATE/RELINQUISH EMPLOYEES

Nominate/Relinquish

All fields marked by * are mandatory

Action: Nominate

Type of role*: Certified Radiographer

Radiation Professional Name*: DHDFHD_FDGF

Date of Birth*: 09/05/1973

Registration ID*: 14-00159

Role of RP*: Radiographer

Email(O)*: sreemoyee.sarkar@tcs.com

Attachments:

Undertaking To Be Downloaded: Certified Radiographer Undertaking Excel

Undertaking*: Browse... comments prototype ER.docx Clear

Resignation or Relieving Letter from earlier employer: Browse... ExperienceAIMSEXPERIENCECERTIFICATE.jpg_20131225142611 naus.jpg Clear

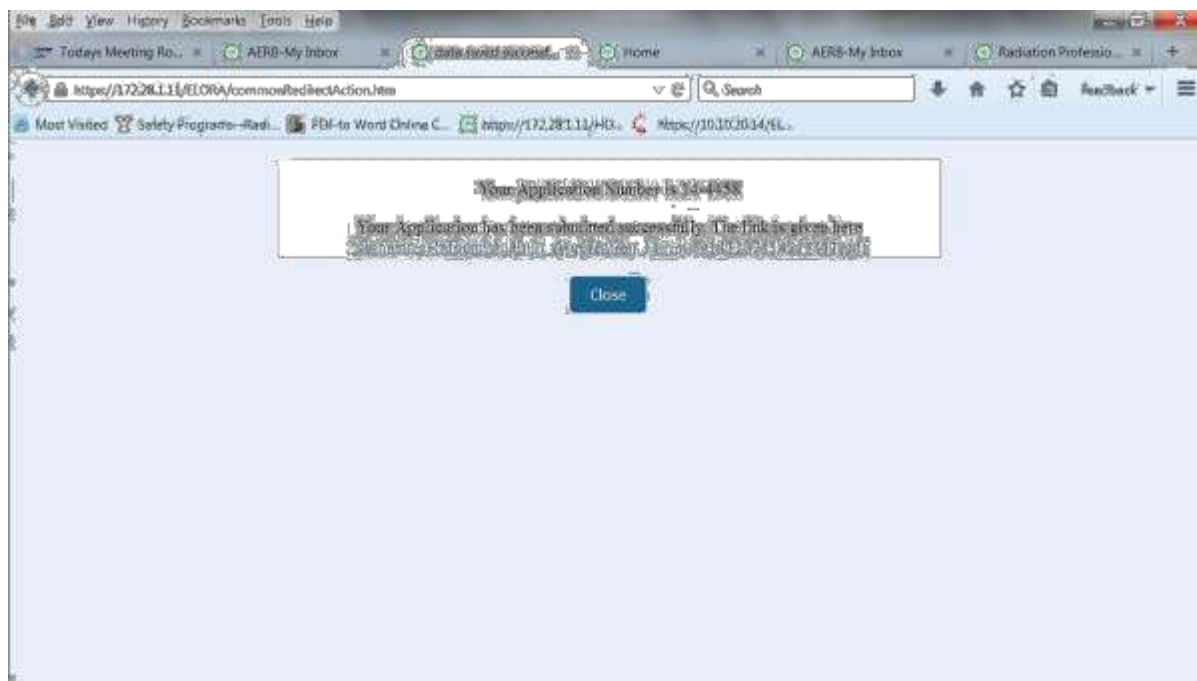
Education Details:

Name Of Course	Year Of Passing	Name Of Institution	Board/University	Subjects Of Study
SSC	2009	a	a	a
Post MSc Diploma in Radiological Physics	2014	a	a	a

Experience Details:

Submit Close Reset

On successful submission of the application form the following screen will appear.



The application can be downloaded from the link available.

The screenshot shows a PDF document titled "Nominate/Relinquish Emp. Application Form_20141202114715411.pdf" open in Adobe Acrobat Professional. The form is for an application to the Atomic Energy Regulatory Board (AERB) for nominate or relinquish employees. It includes the application number 14-4458 and the date 02/12/2014. The form is divided into sections for institute details and Part A.

APPLICATION TO ATOMIC ENERGY REGULATORY BOARD (AERB) FOR NOMINATE / RELINQUISH EMPLOYEES	
<i>This application would be considered by the Competent Authority for issuance of relevant consents under the Atomic Energy (Radiation Protection) Rules, 2004</i>	
Application Number	: 14-4458
Date of Application	: 02/12/2014
Part A	
Institute Details:	
Name	: NN RADIOGRAPHY SERVICES
Permanent Address	: NIYAMAK NHAVAN ;
Landmark	:

The status of the application can be viewed through the tab “My Application”

File Edit View History Bookmarks Tools Help

Home AERB-My Inbox

https://172.28.1.11/ELORA/prepopulateLoginEnd.htm

Welcome SUMAN KUMAR MALHOTRA
Your Role is: Employer, Licensee
Institute Name: NORTHERN NDT SERVICES (HR-20807)
Last Successful Login: 01/12/2014
Your Logged In profile is: Industrial Radiography - Radiation Facility, Industrial Radiography Institution

Change Password
Institution Management
My Applications
My Certificates
My Drafts
My Institute Details
Regulatory Forms
User management
View Inspection Documents

My Inbox View All Messages

Search

Date and Time	Message to User
27/11/2014 07:44 PM	Your application ref no. 14-4423 is Approved. Approval No 14-NRE-3827
23/11/2014 07:39 PM	You have successfully submitted Nomination for Trainer Radiographer with Application No. 14-4423 for Mr. TESTING TESTING
25/11/2014 06:17 PM	Your application ref no. 14-4417 is Approved. Approval No 14-NRE-3823
25/11/2014 06:15 PM	You have successfully submitted Nomination for Site In Charge with Application No. 14-4417 for Mr. RISHI SAWANT
24/11/2014 07:09 PM	Your application ref no. 14-4416 is Approved. Approval No 14-NRE-3822
24/11/2014 07:06 PM	You have successfully submitted Nomination for Trainer Radiographer with Application No. 14-4416 for Dr. SUDHAKAR SACHIN
24/11/2014 06:55 PM	You have successfully submitted Nomination for Site In Charge with Application No. 14-4415 for Mr. KUMARAN K
24/11/2014 06:15 PM	Your application for Procurement of Source (ref no. 14-4387) is Approved. Approval No is

File Edit View History Bookmarks Tools Help

Home AERB-My Inbox My Applications

https://172.28.1.11/ELORA/EMMyTransaction.htm

My Applications

Please Click On Radio Button corresponding to your application and click on Submit button to save the transaction.

Search

Serial	Application No.	Description	Date Of Submission	Applicant	Application Status
1	14-4423	Nominate Employers	27/11/2014 07:39 PM	SUMAN MALHOTRA	Approved
2	14-4417	Nominate Employers	23/11/2014 06:15 PM	SUMAN MALHOTRA	Approved
3	14-4416	Nominate Employers	24/11/2014 07:06 PM	SUMAN MALHOTRA	Approved
4	14-4415	Nominate Employers	24/11/2014 06:55 PM	SUMAN MALHOTRA	In Progress
5	14-4387	Procurement Of Source	21/11/2014 11:53 AM	SUMAN MALHOTRA	Approved
6	14-4386	IRSO Nomination - KUMARAN K	21/11/2014 11:54 AM	SUMAN MALHOTRA	Approved
7	14-4383	Nominate Employers	21/11/2014 10:59 AM	SUMAN MALHOTRA	In Progress
8	14-4362	Permission to Operate	20/11/2014 03:38 PM	SUMAN MALHOTRA	Approved
9	14-4361	Permission to Operate	20/11/2014 03:14 PM	SUMAN MALHOTRA	Approved
10	14-4361	Source Receipt Information	20/11/2014 03:12 PM	SUMAN MALHOTRA	Approved

Showing 1 to 10 of 25 entries

Previous Page 1 2 3 4 5 6 7 8 9 10 Next Page

Close

Once approved the message will be sent to the registered email and the approval letter can be downloaded through “My application” tab.

File Edit View History Bookmarks Tools Help

Home AIRB-My Invoice My Applications

https://172.28.1.11/ELORA/BMM/Transaction.htm

My Applications

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S•tcb:

Select	Application No.	Description	Date Of Submission	Applicant	Application Status
<input type="checkbox"/>	14-4458	Nominate Employees	02/12/2014 11:57 AM	NAUSHAD N	Approved
<input type="checkbox"/>	14-4452	Layout Approval for Enclosure	01/12/2014 04:47 PM	NAUSHAD N	Approved
<input type="checkbox"/>	14-4451	RSO Nomination - MYRAN M	01/12/2014 04:09 PM	NAUSHAD N	Approved
<input type="checkbox"/>	14-4449	Nominate Employees	01/12/2014 04:06 PM	NAUSHAD N	Approved
<input type="checkbox"/>	14-4445	Permission to use Radiographic Enclosure	01/12/2014 03:36 PM	NAUSHAD N	Approved
<input type="checkbox"/>	14-4444	P...i:miuiou IO use R...ditignipai,EadoSUA	01/12/2014 03:35 PM	NAUSHAD N	Approved
<input type="checkbox"/>	14-4443	Pmni.»iou io uw IbdpII): IOM'e	01/12/2014 03:30 PM	NAUSHAD N	Approved
<input type="checkbox"/>	14 44'I	Pennio»iou to uSot RAdiopthy Eado	01/12/2014 03:18 PM	NAUSHAD N	Approved
<input type="checkbox"/>	14.U39	Pemiou ltl uw lth4 Eac.lo	01/12/2014 03:11 PM	NAUSHAD N	Approved
<input type="checkbox"/>	14-4435	Approval of Source Storage Facility	01/12/2014 02:51 PM	NAUSHAD N	Approved

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Show Details Cancel Submit Close

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Feedback

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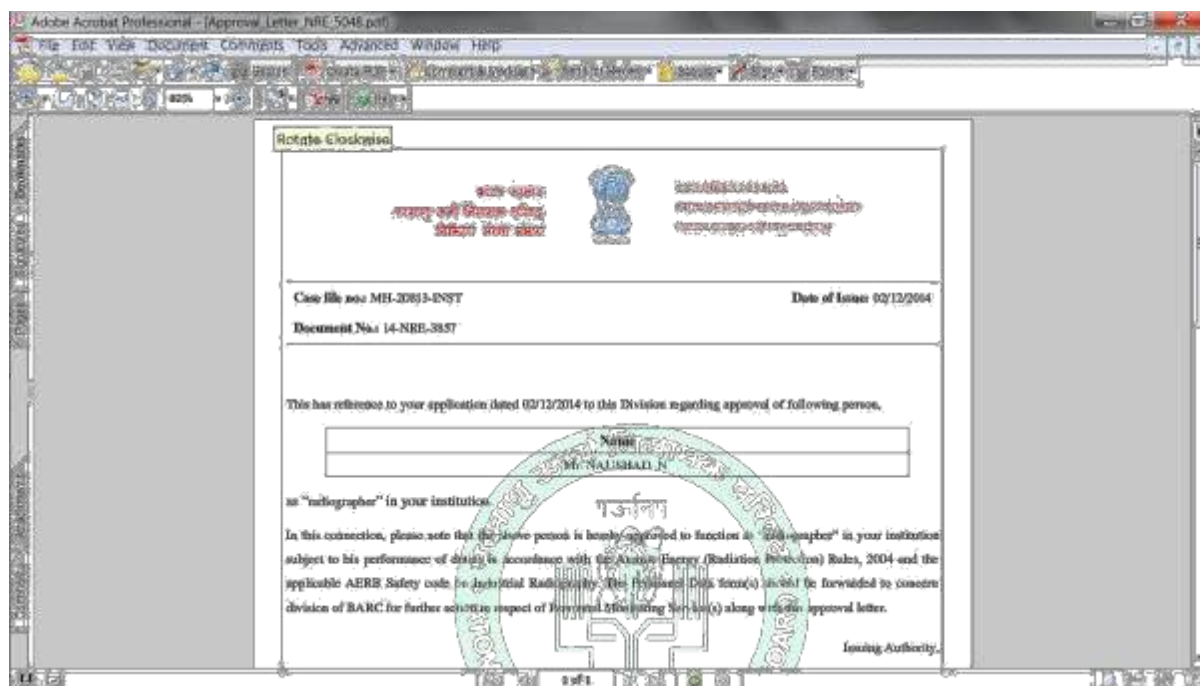
Transact10111 Ocsa-Ipton

Search:		
Application No.	Attachment Description	Download Link
14-4458	Application Form	Application Form
14-4458	Undertaking	Undertaking
14-4458	Resignation or Relieving Letter from earlier employer	Resignation or Relieving Letter from earlier employer
14-4458	Approval Letter	Approval Letter

Showing 1 to 4 of 4 entries

Previous Next

https://172.28.1.11/ELORA/BMM/Transaction.htm



11 Guidelines for Submission of Safety Status Report (iu-6) of Industrial Radiography

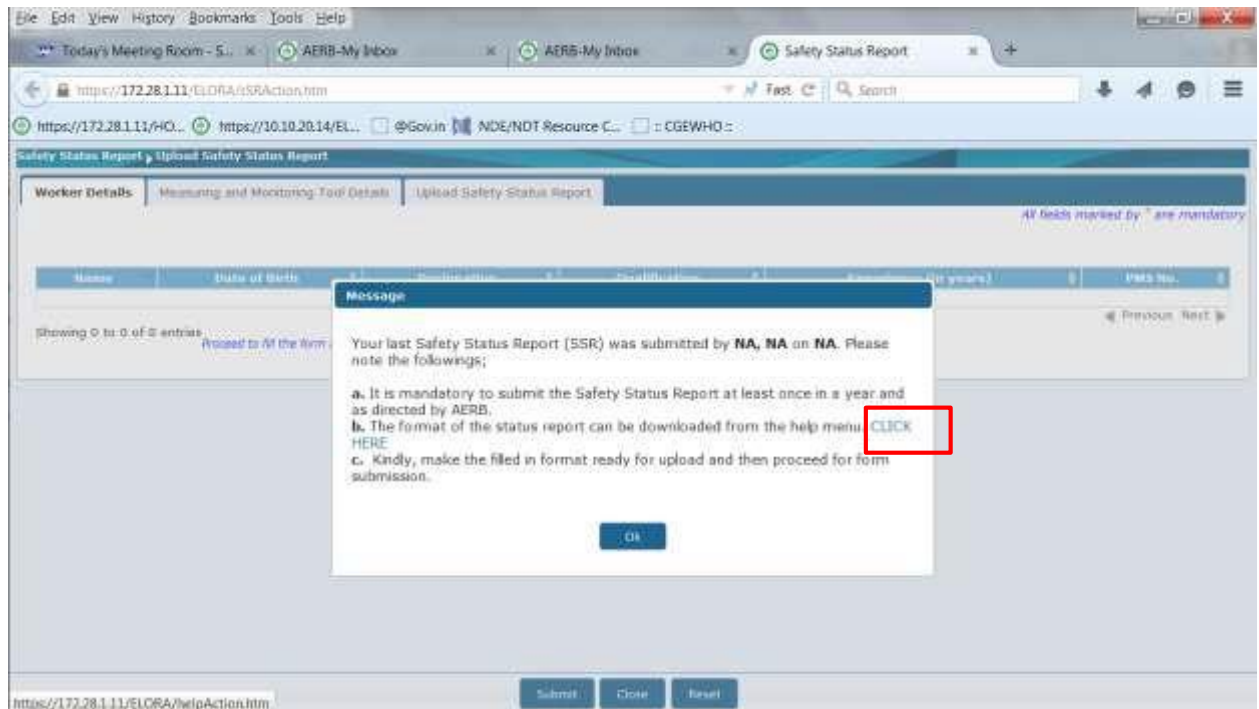
Note: It may be noted that the safety status report (erstwhile iu-6 form) should be submitted by industrial radiography facility through eLORA system in the **first week of every month**.

Step 1: eLORA Login by Employer/Licensee

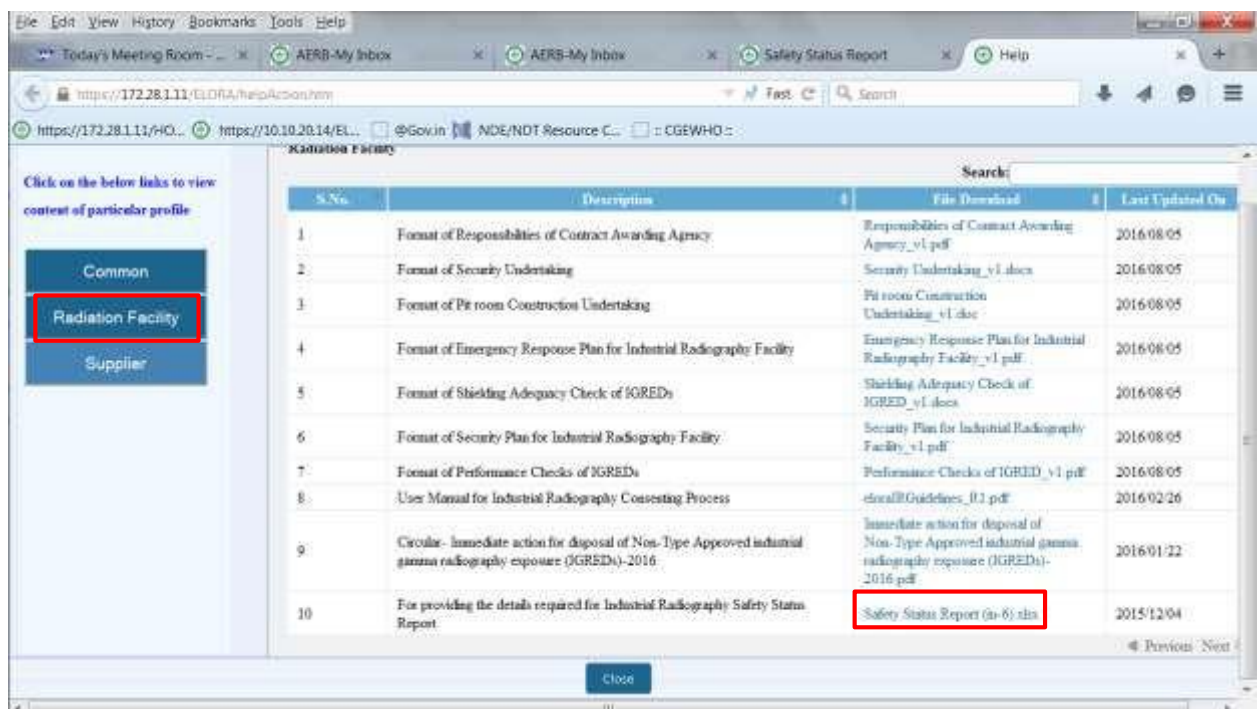
Step 2: For submission of safety status report, follow the path as given below:

Regulatory Forms -----> Common Forms -----> Safety Status Report





Click on “Click here” option as shown above, following screen will appear and click on “Radiation Facility”

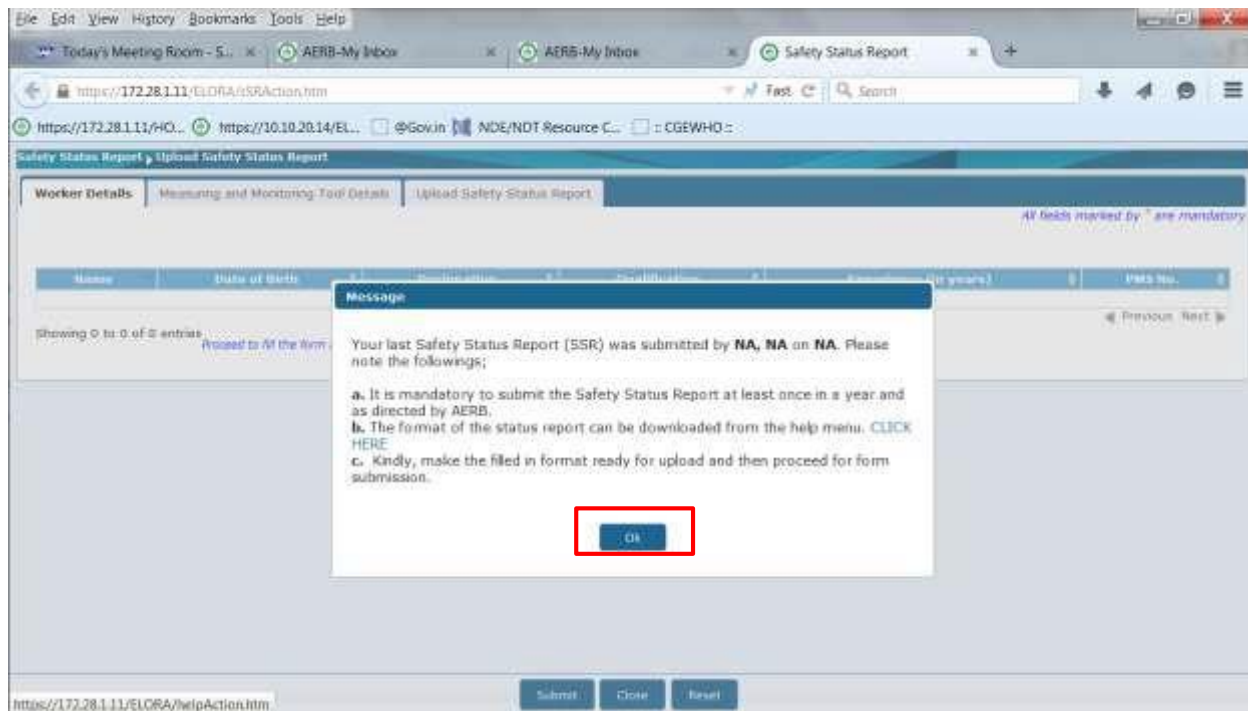


Download the safety status form by clicking on the same as shown above. Fill the form, sign, affix stamp, scan and save in the system.

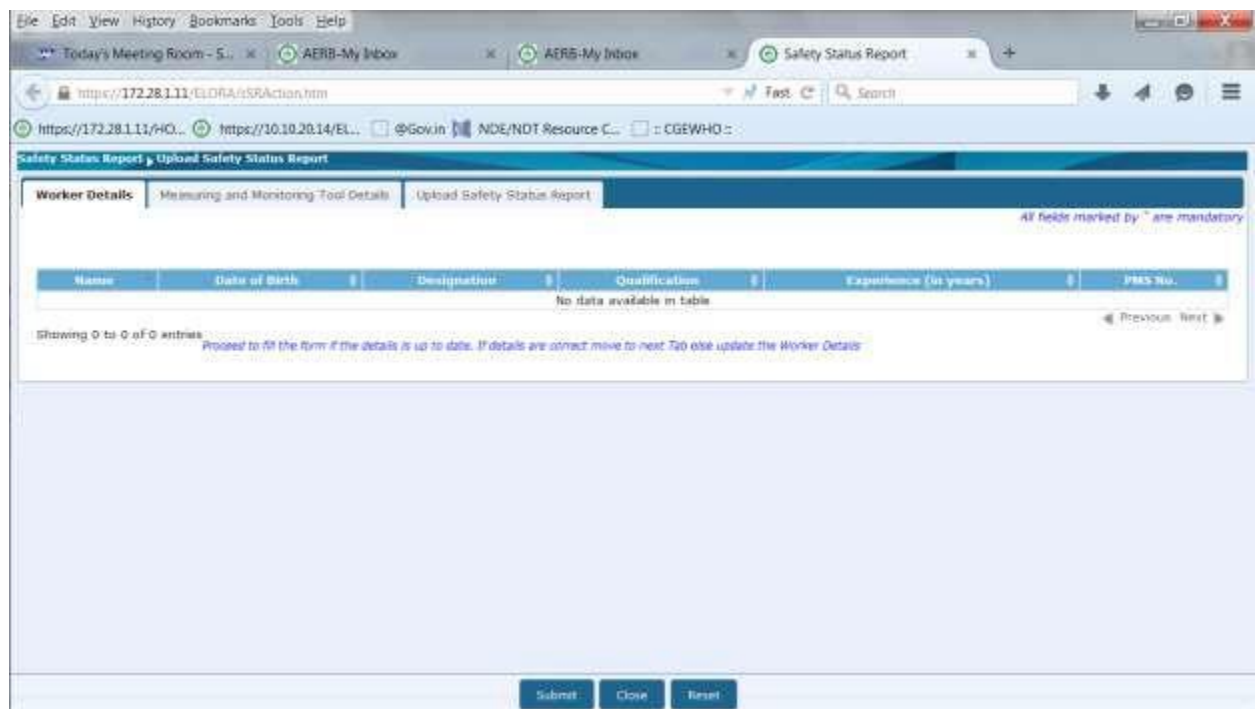
Step 3: Go to safety status report by following the path

Regulatory Forms -----> Common Forms -----> Safety Status Report

open the form, click “ok “ in the message box



The form will open as shown below



Note: Update the Workers details, Measuring and Monitoring Tool Details if not updated earlier in eLORA, by following the proper procedures. General Guidelines are available on eLORA webpage

Now select “Upload Safety Status Report” tab, fill the fields. Upload the signed copy of safety status report (saved in the system by following step-2), provide additional attachments, if any and click on submit.

The screenshot shows a web browser window with the URL <https://172.28.1.11/ELORA/SP/Action.htm>. The page title is "Safety Status Report - Upload Safety Status Report". The form has three tabs: "Worker Details", "Measuring and Monitoring Tool Details", and "Upload Safety Status Report". The "Upload Safety Status Report" tab is active. The form contains the following fields and controls:

- Questions with Yes/No radio buttons:
 - Whether trained/certified staff member(s) declared in eLORA is/are adequate and available in your institute?
 - Whether functional radiation measuring tool(s), monitoring tool(s), QA tool(s) and safety tool(s) are available as declared in eLORA?
 - Whether all the Radioactive source(s), equipment(s) and installation(s) are safe and secured from radiation safety standpoint?
 - Whether Operational Status of Radioactive source(s), equipment(s) and installation(s) declared in eLORA is/are updated?
- Date pickers:
 - From Date: 01/06/2016
 - To Date: 31/08/2016
- File upload fields:
 - Safety Status Report: "Browse" button, "No file selected", "Clear" button.
 - Any Other Attachment: "Browse" button, "No file selected", "Clear" button.
- Declaration section:
 - a.) I/We hereby certify that the particulars provided in this application are true and correct to the best of my knowledge and belief. I understand that if at any stage it is found that the information provided by me/us is/are false or not authentic, appropriate regulatory action may be initiated against me/us and my/our institution.
 - b.) The periodic quality assurance and radiation survey of the source(s)/equipment(s)/device(s)/installation(s) as applicable has/have been carried out and record(s) is/are available with us.
 - c.) The details provided in the attached document(s) are complied.
- Buttons: "Submit", "Close", "Reset".
